

# Public Document Pack



Pre-meeting themed debate: ENE Jobs and Training (JET) Partnership – Responding to the Economic Downturn – 3.00 p.m.

## NORTH EAST (INNER) AREA COMMITTEE

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Meeting to be held at Host Media Centre, Savile Mount, Chapeltown Road, Leeds on Monday, 16th March, 2009 at 4.00 pm

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### MEMBERSHIP

#### Councillors

J Dowson	-	Chapel Allerton
M Rafique	-	Chapel Allerton
E Taylor	-	Chapel Allerton
R Harker	-	Moortown
M Harris	-	Moortown
B Lancaster	-	Moortown
V Kendall	-	Roundhay
M Lobley	-	Roundhay
P Wadsworth	-	Roundhay

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## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 16 February 2009</p>	1 - 6

Item No	Ward	Item Not Open		Page No
8			<p><b>AREA COMMITTEE MEETING DATES 2009/10</b></p> <p>To receive and consider the attached report of the Chief Democratic Services Officer proposing dates for the Area Committee to meet during the 2009/10 Municipal Year; together with a forward plan covering the business of the Area Committee for that year.</p> <p><b>Time – 5 Mins (Council Function)</b></p>	7 - 12
9			<p><b>POLICING PLEDGE</b></p> <p>To receive and consider the attached report on the newly introduced Policing Pledge from the East North East Area Manager.</p> <p><b>Time – 15 Mins (Council Function)</b></p>	13 - 18
10			<p><b>ENVIRONMENTAL ACTION TEAMS AND STREETSCENE</b></p> <p>To receive a report from the Director of Environment and Neighbourhoods providing responses to questions raised at the February Area Committee in relation to Streetscene and Environmental Services in the area and the role of the Area Committee in influencing and monitoring performance.</p> <p><b>Time – 15 Mins (Council Function)</b></p>	19 - 26
11			<p><b>TACKLING FUEL POVERTY</b></p> <p>To receive and consider the attached report on tackling fuel poverty from the Fuel Savers Team – Health and Environmental Action Services.</p> <p><b>Time – 10 Mins (Council Function)</b></p>	27 - 36

Item No	Ward	Item Not Open		Page No
12			<p><b>PROBATION SERVICES ACHIEVEMENTS</b></p> <p>To receive the attached report of the East North East Area Manager on the achievements of the Inner North East Community Payback Scheme delivered by Probation Services – including consideration of whether to continue the local scheme in 2009/10.</p> <p><b>Time – 10 Mins (Executive Function)</b></p>	37 - 42
13			<p><b>WASTE STRATEGY REPORT</b></p> <p>To receive a report of the Executive Project Manager/Head of Performance &amp; Communications (Environmental Services) which describes the current status of the residual waste project – to update the Area Committee about the project and consult on the proposed communication and community engagement strategy for the Residual Waste Treatment PFI project.</p> <p><b>Time - 5 Mins (Council Function)</b></p>	43 - 48
14			<p><b>WELL-BEING BUDGET AND SAFER STRONGER COMMUNITIES FUND – PROJECT/ACTIVITY PROPOSALS</b></p> <p>To receive an update from the East North East Area Manager on the Area Committee’s Well-Being budget and to seek approval for recommendations of the Member Working Group on specific activity/project proposals.</p> <p><b>Time - 10 Mins (Executive Function)</b></p>	49 - 66
15			<p><b>AREA DELIVERY PLAN (ADP) REFRESH</b></p> <p>To receive and consider the report of the East North East Area Manager which provides a refreshed version of the ADP 2008/11 – with updated priorities and planned actions to inform the work programme of the Area Management Team for 2009/10. – <b>Report to follow</b></p> <p><b>Time – 15 Mins (Executive Function)</b></p>	

Item No	Ward	Item Not Open		Page No
16			<p><b>ACTIONS AND ACHIEVEMENTS</b></p> <p>To receive a report from the East North East Area Manager summarising actions and achievements of the Area Management Team for work carried out for the Area Committee since the previous meeting.</p> <p><b>Time – 10 Mins (Executive Function)</b></p>	67 - 80

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# Agenda Item 7

## NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 16TH FEBRUARY, 2009

**PRESENT:** Councillor M Lobley in the Chair

Councillors J Dowson, R Harker, V Kendall,  
B Lancaster, M Rafique and E Taylor

### 43 Apologies

Apologies for absence were submitted on behalf of Councillors Harris and Wadsworth.

### 44 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

### 45 Minutes

**RESOLVED** – That the minutes of the meeting held on 1 December, 2008 be confirmed as a correct record.

### 46 Vision for Leisure Centres - Investment Strategy for Scott Hall

The report of the Director of City Development updated the Area Committee of progress made on the Draft Vision for Leisure Centres following consultation and a report made to Executive Board on 3 December 2008. It also provided information on funding bids and a feasibility study being looked at for Scott Hall Leisure Centre, which was hoped would result in significant investment and improvement works during summer 2009.

The Chair welcomed Helen Evans, Sport Capital Programme Manager to the meeting.

It was reported that following consultation and the presentation of a report to the Executive Board, it had been recommended to further develop capital investment proposals for a number of sports centres including Scott Hall Leisure Centre. The bulk of the funding would be from Sport England and it was planned to create new changing facilities as well as install a new sound and light system and pool cover.

In response to Members questions and comments, the following issues were discussed:

Draft minutes to be approved at the meeting  
to be held on Monday, 16th March, 2009

- Elected Members had been written to during the consultation period, however, Elected Members believed they had not received any consultation letter.
- The majority of funding available at the moment was for improvements to swimming provision.
- It was planned to extend the bodyline gym at Scott Hall. This would mean using a squash court.
- Problems with limited car parking at the centre.
- Use of other space in the centre and potential for community use.
- Public transport links.

The Chair thanked Helen Evans for her attendance.

#### **RESOLVED –**

- (1) That the report be noted
- (2) That a further report be brought back to the Area Committee in March 2009 to give a progress update.

#### **47 Flood Risk Management Report and Presentation**

The report of the Head of Risk and Emergency Planning supported a presentation that had been prepared by the Council's Water Asset Management Working Group (WAMWG) on recent work undertaken to improve the management of flood risk both nationally and locally and the implications of this for the Inner North East Area.

The Chair welcomed David Sellers, Principal Engineer Development Department to make a presentation to the Committee.

The presentation highlighted the following issues:

- The Flood Risk Challenge in Leeds
- The Council's Flood Risk Management Building Blocks
- Achievements since 2005
- The Pitt Review into the 2007 floods and the Council's response
- Sources of flood risk in Inner North East and known flood risk locations.

In response to Member's comments and questions, the following issues were discussed:

- Responsibility for the running off of surface water – the Government was planning a new Floods/Water Bill to address this.
- Problems with blocked drains and culverts and getting these cleared.
- Vandalism to the valves at the lake in Gledhow Valley and the consequent flooding caused by this.
- The use of planning conditions to prevent flood problems.
- The role of Elected Members and the gathering of public knowledge in problem areas.

- The mapping of gullies across the City and identifying risk areas and planning maintenance as a preventative measure.

The Chair thanked David Sellers for his attendance.

**RESOLVED** – That the report be noted.

#### **48 Relationship and Reporting Between Health & Environmental Action Service, Including Environmental Action Teams and Area Committees**

The report of the Director of Environment and Neighbourhoods provided an outline of how Health & Environmental Action Services operated, with a particular focus on Environmental Action Teams.

It was suggested that in line with other Area Committees, that Environmental Action Team Officers attend Ward Member meetings on a request basis. It was also suggested that the Area Committee should nominate an Environmental Champion who could liase between the Environmental Action teams and the Area Committee.

Further issues discussed in relation to the report included the following:

- A desire to see proposals on how requests for environmental works are dealt with.
- The balance between reactive and proactive work.
- Setting of priority areas – Members studied the priority based system and summarised services requests as detailed in the report.

**RESOLVED** –

- (1) That the report be noted.
- (2) That Councillor Lobley be appointed as the Environmental Champion for the North East Inner Area Committee
- (3) That Environmental Action Team Officers be requested to attend Ward Member meetings.
- (4) That the Head of Environmental Services be written to with questions raised by members in advance of the next meeting

(Councillors Dowson and Rafique joined the meeting during discussion of this item).

#### **49 Relationship and Reporting Between Streetscene Services and Area Committees**

The report of the Director of Environment and Neighbourhoods outlined the Streetscene Services function schedule and proposed arrangements that would improve the working relationship between Area Committees, Area Management and Streetscene Services.

Further issues discussed in relation to the report included the following:

- Concern that more input was being put into methodology and administration than frontline services. It was highlighted that it was necessary to provide evidential information to meet national performance indicator requirements.
- How often the Area Committee should receive update reports on Streetscene Services.
- Priorities and resources and how the Area Committee had opportunity to shape mainstream spending in regards to this.

#### **RESOLVED –**

- (1) That the report be noted and Members be provided with a summary report in relation to issues raised.
- (2) That Councillor Lobley be nominated as Environmental Champion for the North East Inner Area Committee
- (3) That the Head of Environmental Services be written to with questions raised by members in advance of the next meeting

#### **50 Actions and Achievements Report**

The report of the East North East Area Manager provided Members with an update on actions and achievements relating to priorities and work of the Area Committee.

Issues discussed in relation to the report included the following:

- The production of a DVD of the Volunteer Thank You Event and how to increase attendance at future events.
- The Moor Allerton Partnership and issues surrounding services previously provided at the Queenshill centre.
- Community work provided by the probation service and a suggestion that they could be involved with clearing paths during snowfalls.
- Work with the Leeds Initiative and the establishment of a Health and Well Being Partnership and appointment of a champion for Health from the Area Committee.

#### **RESOLVED –**

- (1) That the report be noted.
- (2) That Councillor Lancaster be appointed as the North East Inner Area Committee Champion for Health and Wellbeing.
- (3) That the release of the following amounts from the Wellbeing Budget be released to support the Volunteer Thank You event:
  - (i) £95 for the production of 200 Volunteer Thank You Event DVDs to distribute to community and voluntary groups in the North East Inner Area.

- (ii) £50 for the purchase of a limited release copyright for the DVDs

### **51 Community Engagement: Ward Action Events Spring 2009**

The report of the East North East Area Manger provided Members with a plan for the spring 2009 community engagement events as part of the agreed community engagement strategy. The report presented the format of the engagement events and asked the Area Committee to support the proposals.

The following issues were discussed:

- How to encourage attendance and what incentives could be offered.
- A suggestion that entrance to or use of Leeds City Council facilities could be used as attractions for attendance, possibly through the Leeds Card scheme.
- Preparation for Summer and Autumn events.

**RESOLVED** – That the report be noted and the proposals for the spring “take action” events in each ward be noted.

### **52 Well-Being Budget Report**

The report of the East North East Area Manager proposed projects/activities to deliver local actions related to agreed themes and outcomes of the Area Delivery Plan. The projects had been discussed at a meeting of the Area Committee’s Member Well-Being Group and their recommendations had been included for noting/and or approval. The latest financial position of the Well-Being (revenue and capital) was also provided.

With respect to the release of funding for festive lights, it was agreed to defer this to the next meeting of the Well-Being Working Group as there was still some confusion over the number of lights and sources of funding.

Further issues discussed included the Burglary reduction project, Area Committee Flyers and Take Action cards.

**RESOLVED** –

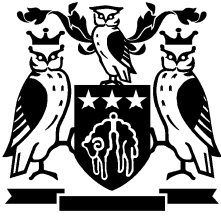
- (1) That the release of Wellbeing budget for a Festive Light Programme across the area be deferred until a further meeting of the Wellbeing Member Working Group.
- (2) To note that the Wellbeing Member Working Group will be monitoring the delivery of the Burglary Reduction Project approved at the previous meeting and that a report would be brought back to a future Area Committee to include an analysis of households engaged through the operation.

### **53 Date and Time of Next Meeting**

Monday, 16 March 2009 at 4.00 p.m.

Draft minutes to be approved at the meeting  
to be held on Monday, 16th March, 2009

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Originator: Andy Booth

Tel: (0113) 247 4325

## Report of the Chief Democratic Services Officer

### North East Inner Area Committee

Date: 16 March 2009

### Subject: Dates, Times and Venues of Area Committee Meetings 2009/10

#### Electoral Wards Affected:

Chapel Allerton  
Moortown  
Roundhay

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

### Executive Summary

The purpose of the report is to request Members to give consideration to agreeing the dates and times of their meetings for the 2009/10 municipal year which commences in May 2009. Also appended to the report is a forward plan covering the business of the Area Committee for that year.

### 1.0 Background Information

- 1.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year (May to April).
- 1.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the year either at the last meeting in the current municipal year (i.e. tonight) or at its first meeting in the new municipal year. In order to appear in the Council's official Diary and Yearbook for 2009/10, the dates and times of your meetings need to be approved tonight.

### 2.0 Options

2.1 The options are:-

- To approve the list of dates and times provisionally agreed with the ENE Area Manager based on the existing pattern;

- To consider other alternative dates;
- To continue to meet at 4.00 pm, or to consider alternative times;
- To continue to alternate between suitable venues within the three North East Inner wards or to seek some other venues.

### **3.0 Meeting Dates**

3.1 The following provisional dates have been agreed in consultation with the ENE Area Manager. They follow roughly the same pattern as last year, i.e. Thursday's in July, September, October, December, February and March :-

22 June 2009, 7 September 2009, 19 October 2009, 7 December 2009. 1 February 2010 and 15 March 2010.

3.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, will cause disruption and lead to co-ordination problems between the Area Committees.

### **4.0 Meeting Days and Times**

4.1 Currently the Committee meets on Monday at 4.00 pm and the above suggested dates reflect this pattern.

4.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

4.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements – it really is a matter for Members to decide.

### **5.0 Meeting Venues**

5.1 Currently the Committee alternates venues between the three North East Inner Wards.

5.2 If the Committee were minded to request the officers to explore possible alternative venues, then the considerations Members and officers would have to taken into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.



5.3 From time to time, Members suggest moving meetings back to Civic Hall, Leeds. The meeting facilities might arguably be better in some instances, and the venue possibly more convenient for Members, and possibly also the public, as Leeds is the hub of the public transport system. However, Members are reminded of the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

These aims and this role is unlikely to be enhanced by holding meetings at the centre, and rather than move meetings to Civic Hall, Members might wish to look again at other ways of publicizing meetings and encouraging greater community engagement.

Another option might be to alternate meetings between the centre and local venues.

## **6.0 Recommendation**

6.1 Members are requested to consider the options and to agree their meeting dates and times for 2009/10 in order that they may be included in the Council's official diary for 2009/10. Meeting venues can if necessary be agreed at a later date, or left for the officers to sort out, taking into account Members' views, although a clear indication of Members' wishes in this regard would be helpful.

### **Background Papers:**

Area Committee Procedure Rules

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Originator: Chris Rowley  
Beverley Yearwood  
Tel: 2145947

## Report of the Chief Democratic Services Officer

### Inner North East Area Committee

Date: 16<sup>th</sup> March 2009

Subject: Policing Pledge and Policing Plan – North East Police Division

<p><b>Electoral Wards Affected:</b>  <b>Roundhay</b>  <b>Chapel Allerton</b>  <b>Moortown</b></p>	<p><b>Specific Implications For:</b></p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

## Executive Summary

This report provides the Area Committee with information on how the new force-wide 'Policing Pledge' will be delivered and implemented across the North East Police Division.

This includes information on new four-weekly Police and Communities Together (PACT) meetings to be held across 24 localities covering 55 neighbourhoods in the Division and consultation on how Elected Members would like to be involved.

In addition an update will be provided at the meeting on how the Policing Plan for 2009/10 is developing; including how it will relate to priorities identified and monitored through the Area Delivery Plan and utilise the local annual planning and action cycle promoted through ward based community engagement events.

## **Purpose Of This Report**

1. This report provides an overview of the contents of the new force-wide 'policing pledge' (see appendix 1) and to update the Area Committee on the development of localised PACT meetings, including the make-up and number of neighbourhoods to be covered in order to facilitate Home Office targets.
2. The Divisional Commander and Chief Inspector of the Neighbourhood Policing Teams for the North East Police Division will be in attendance to update the Area Committee on changes at local delivery level and answer any questions that arise.
3. In addition an update will be provided at the meeting on how the Policing Plan for 2009/10 is developing; including how it will relate to priorities identified and monitored through the Area Delivery Plan and utilise the local annual planning and action cycle promoted through ward based community engagement events.

## **Background Information**

4. The Policing Pledge derives from the Casey Report and the Flannaghan Report on Policing and the Government Green Paper linked to communities and policing.

## **Main Issues: Implementation of PACT (Policing and Community Together) Meetings**

5. In order to ensure that the community's local policing priorities are up to date and met, three local policing priorities will be agreed in consultation with residents through their Neighbourhood Policing Teams every four weeks.
6. The North East Leeds Police Division is divided into eight Neighbourhood Policing Teams (NPTs). Each Neighbourhood Policing Team Inspector has divided their area into several identifiable neighbourhoods (see Appendix 2). Neighbourhoods have been grouped together into localities which will form the basis for the PACT meetings.
7. A public PACT meeting will take place every four weeks in each of these localities. The location will be rotated where possible around the neighbourhoods covered in that locality grouping. Where possible, existing public meetings will be utilised. The meetings will be led by the NPT Inspector.
8. The format of the meetings will be that:
  - a. feedback will be given on what action has taken place since the previous meeting on the agreed 3 crime related priorities
  - b. information will be provided on current local crime rates and successful prosecutions etc
  - c. agreement will be reached on the top 3 local priorities for the NPT to focus on in the next 4 weeks

9. The meeting will be advertised and managed by the local Neighbourhood Policing Team. The focus of the meetings will be strictly around local policing and community safety issues facing the community. The local tasking teams will be used as a mechanism to problem solve issues and the PACT meetings will provide an opportunity to make residents more aware of the work that happens between partners (including Councillors) behind the scenes to tackle their concerns.
10. The NPT Inspectors would like to work closely with the relevant ward members in how they are involved in the PACT meetings. Discussion and guidance would be welcomed at Area Committee on how Members would like to engage with the PACT meetings – particularly in terms of attendance, publicity etc.

## **Implications For Council Policy and Governance**

11. There are no direct implications for the above as a result of this report

## **Legal and Resource Implications**

12. There are no legal and resource implications

## **Conclusions**

13. The Neighbourhood Policing teams are currently launching the 'PACT meetings' which will commence in March 2009. The intention is to reduce crime and fear of crime and improve public confidence and reassurance in communities

## **Recommendations**

14. The Area Committee is asked for its feedback and support for the introduction of the neighbourhood PACT meetings and to provide guidance on how ward members would like to be involved in the meetings, including publicity material.
15. The Area Committee is asked to comment on the progress in developing a Policing Plan for 2009/10 and that the monitoring of progress against agreed area priorities continues to be made through the Area Delivery Plan and six-monthly performance reports from Divisional Community Safety Partnership to Area Committee.

# The Policing Pledge

## West Yorkshire Police will:

1. Always treat you fairly, with dignity and respect, ensuring that you have fair access to our services at a time that is reasonable and suitable for you.
2. Provide you with information about your dedicated Neighbourhood Policing Team.
3. Ensure your NPT and other police patrols are visible and on your patch at times when they will be most effective and when you tell us you most need them. We will ensure that your team are not taken away from neighbourhood business more than is absolutely necessary. They will spend at least 80% of their time visibly working in your neighbourhood, tackling your priorities. Staff turnover will be minimised.
4. Respond to every message directed to your NPT within 24 hours and where necessary, provide a more detailed response as soon as we can.
5. Aim to answer 999 calls within 10 seconds, deploying to emergencies immediately giving an estimated time of arrival, getting to you safely and as quickly as possible. We will aim to get to you within 15 minutes.
6. Answer all non-emergency calls promptly. If attendance is needed, send a patrol giving you an estimated time of arrival and:
  - If you are vulnerable or upset aim to be with you within 60 minutes.
  - If you are calling about an issue that we have agreed with your community will be a neighbourhood priority and attendance is required, we will aim to be with you within 60 minutes.
  - Alternatively, if appropriate, we will make an appointment to see you at a time that fits in with your life and within 48 hours.
7. Arrange public meetings to agree your priorities, at least once a month, giving you a chance to meet your local team with other members of your community.
8. Provide monthly updates on progress and on local crime and policing issues. This will include the provision of crime maps, information on specific crimes and what happened to those brought to justice, details of what action we and our partners are taking to make your neighbourhood safer and information on how your force is performing.
9. If you have been a victim of crime agree with you how often you would like to be kept informed of progress in your case and for how long. You have the right to be kept informed at least every month if you wish for as long as is reasonable.
10. Acknowledge any dissatisfaction with the service you have received within 24 hours of reporting it to us. To help us fully resolve the matter, discuss with you how it will be handled, give you an opportunity to talk in person to someone about your concerns and agree with you what will be done about them and how quickly.

*Sir Norman Bettison*  
Chief Constable



## Appendix 2

### Public PACT Meetings – Groupings of Neighbourhoods in Each NPT

#### Alwoodley, Moortown and Roundhay NPT (3 meetings - 11 Neighbourhoods)

Alwoodley	Moortown	Roundhay
Moor Allerton	Far Meanwood	Gledhow
Alwoodley	Moortown	Roundhay
Wigton		Oakwood

#### Burmantofts and Richmond Hill NPT (2 meetings - 6 Neighbourhoods)

Burmantofts	Richmond Hill
Lincoln Green	Cross Green
	East End Park
	Osmondthorpe

#### Chapel Allerton NPT (3 meetings - 3 Neighbourhoods)

Chapel Allerton	Chapelton	Meanwood
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#### Cross Gates, Whinmoor and Temple Newsam NPT (4 meetings - 13 Neighbourhoods)

Cross Gates	Whinmoor	Temple Newsam	Halton Moor
Cross Gates	Stanks	Temple Newsam	Osmondthorpe
Manston	Redhall	Halton	Halton Moor
Austhorpe	Whimmoor	Colton	
	Swarcliffe	Whitkirk	

#### Garforth and Villages NPT (4 meetings - 8 Neighbourhoods)

Garforth	Kippax	Swillington	Methley
	Allerton Bywater	Ledsham / Ledston	
	Micklefield		

#### Gipton and Harehills NPT (2 meetings - 2 Neighbourhoods)

Gipton	Harehills
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#### Killingbeck and Seacroft NPT (2 meetings - 5 Neighbourhoods)

Cross Gates	North Seacroft
	Central Seacroft
	South Seacroft
	Fearnvilles

#### Wetherby and Harewood NPT (4 meetings - 7 Neighbourhoods)

Eastern Villages	Southern Villages	Western Villages	Wetherby
Walton	Thorner	Linton	Wetherby
Bramham	Aberford	Shadwell	

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Originator: Sharon Hughes

Tel: 2145898

**Report of the East North East Area Manager**

**Inner North East Area Committee**

**Date: 16<sup>th</sup> March 2009**

**Subject: Environmental Action Teams and Streetscene Services**

**Electoral Wards Affected:**  
Roundhay  
Chapel Allerton  
Moortown

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

This report provides a response to issues raised by councillors at the February Area Committee in relation to papers presented on the Environmental Action Teams and Streetscene Services.

Senior officers from the services will be present to go through their responses and answer any further questions that may arise.

## Purpose

1. The purpose of this report is to provide a response to the Area Committee on issues raised and clarification that was sought in relation to reports presented to the February Area Committee by Environmental Action Teams and Street Scene Services. It was resolved at the February Area Committee that representatives from the departments be invited to the March Area Committee and present feedback to members to facilitate this. Appendices 1 and 2 presented with this report provide the information requested by members.

## Background Information

2. A report was submitted to the February Area Committee covering the roles of the **Environmental Action Teams**. From this report it was agreed that:
  - ✓ The existing Monthly Ward Member Meetings organised by Area Management be used as the mechanism for engagement/consultation with Councillors by the EAT (Area Management to circulate the list of dates for 2009).
  - ✓ Councillor Lobley agreed as the Area Committee's Environmental champion to sit on any potential area-based environmental partnership
  - ✓ The Area Committee's existing community engagement framework is used as the mechanism for local service consultation and planning with residents – e.g. the ward planning/action/celebrating cycle events.
  - ✓ The Area Delivery Plan provides the mechanism for agreeing the area's priorities at the beginning of the year and for monitoring performance against relevant strategic outcomes/indicators for which the EAT are the lead
  - ✓ The Area Committee receives a bi-annual report on specific EAT service delivery/outputs
3. Additional queries and points were raised in relation to the need for flexibility in setting some service priorities at Area Committee level and not across an area covering several Area Committees.
4. Also the Area Committee felt that, whilst internally it may be of use to have a risk and impact grid, the reality was that they expected the service to be flexible to the needs of the local area and the local hot issues. They requested that ward members be used more for highlighting problems which don't seem to be addressed rather than setting the working pattern of the staff for their daily work.
5. It was also suggested that the role of tasking meetings should be better exploited as a way of using local intelligence, linking with members and utilising partner resources to support Area Delivery Plan outcomes around cleaner neighbourhoods etc.
6. Appendix 1 provides the response to these issues.
7. A further report was submitted to the February Area Committee covering the roles of **Streetscene Services**. From this report it was agreed that:

- ✓ The existing Monthly Ward Member Meetings organised by Area Management be used as the mechanism for engagement/consultation with Councillors by Streetscene (Area Management to circulate the list of dates for 2009).
- ✓ Councillor Lobley agreed as the Area Committee's Environmental champion to sit on any potential area-based environmental partnership
- ✓ The Area Committee's existing community engagement framework is used as the mechanism for local service consultation and planning with residents – e.g. the ward planning/action/celebrating cycle events.
- ✓ The Area Delivery Plan provides the mechanism for agreeing the area's priorities at the beginning of the year and for monitoring performance against relevant strategic outcomes/indicators for which Street scene are the lead
- ✓ The Area Committee receives a bi-annual report on specific Streetscene service delivery/outputs.

8. The Area Committee raised concerns and queries relating to the methods used for recording and gathering data relating to NI 195 and information provided in the report and requested feedback from Streetscene services along with representation to the next area committee to discuss these issues including:

- How is the data gathered for NI195 – what is actually being said in the report – is it being said that the way it is currently being measured across the city does not allow for meaningful disaggregation down to ward or Area Committee level? If so, what is being suggested as an alternative – resident satisfaction and how would that be gathered?
- When realistically will the Area Committee have the baseline in place and how can this be checked and challenged?

9. Appendix 2 provides response to these matters.

## **Recommendations**

10. The Area Committee is requested to:

- (a) note the content of this report and responses made to the questions raised at the February meeting as set out in Appendix A and B.
- (b) Agree the reporting procedures and local targets proposed by the services.

## **Background Papers**

- Area Committee Report: Relationship and Reporting Between Health & Environmental Actions Service, Including Environmental Action Teams and Area Committees (February 2009)
- Area Committee Report: Relationship and Reporting between Street Scene Services and Area Committees (February 2009)
- Minutes of the Inner North East Area Committee, February 2009

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### **Response from Environmental Action Teams in relation to questions raised by the February Inner North East Area Committee**

The Area Committee raised the matter that they wish to see some flexibility around the setting of service priorities and the number that are able to be set across more than one area committee.

Due to staffing levels within the East North East Environmental Action Team (ENE EAT) it is not viable to dedicate a team per committee area, although "patches" are allocated to staff who can then be associated with an area Committee area. These staff will be sensitive to issues arising from within their "patch" and enables them to build up a stronger knowledge of an area and the issues within it.

The Committee felt that whilst internally it may be of use to have a risk and impact grid, the reality was that we expected the Department to be flexible to the needs of the local area and the local hot issues, and that ward members should be used more for highlighting problems which don't seem to be addressed rather than setting the working pattern of the staff for their daily work:

The report highlights that resources are not increasing and that this dialogue is about working smarter, rather than extra working within an area - in elected members inputting local knowledge into the "intelligence mix" which informs the work of the EAT.

In order to move towards delivering more proactive work, the priority and delivery on some of the reactive work would need to be reviewed. It is believed that some reactive work is of more importance to an area than others. Members are asked to consider these issues and agree the levels of importance given to each category of work. This would then enable the EAT to have local "hot issues" which would become our high priorities but this would mean that other activities which are not so "hot" would receive a lower level of priority.

A matrix of issues and priority given to these would thus need to be agreed by the Committee if this approach is taken.

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### **Response from Streetscene Services in relation to questions raised by the February Inner North East Area Committee**

NI 195 is the national indicator which the Council is required to use to measure environmental quality. The methodology and structure of the measuring is clearly identified by the government and intended to give a city wide measure of cleanliness. Using the guidance given it will take just over two years to survey the whole of the city on the basis of three surveys per year each covering 5 wards. This NI is not intended to provide information at a local level.

What we are proposing is the extended use of DLEQS, District Local Environmental Quality Surveys, developed as a practical approach to measuring and tackling local environmental quality issues. The survey methodology used in DLEQS has been based on a number of years of national and international studies carried out by ENCAMS. It is largely based on the national Local Environmental Quality Surveys carried out by ENCAMS on behalf of DEFRA and is now being adopted by a number of authorities across the country. The survey has been developed with advice from the Audit Commission, the Local Government Association, DEFRA and the ODPM. The survey looks at the 'whole street environmental scene' and includes a minimum of 15 environmental factors including,

- Litter
- Detritus
- Weed growth
- Leaf and blossom fall
- Staining
- Graffiti
- Fly-tipping
- Fly-posting
- Dog fouling
- Litter bin condition/fill/cleaning
- Drug related litter
- Landscaping maintenance/ cleaning - this would pick up on green and open spaces

The drawback with DLEQS is that it requires allot of surveying time for it to be useful. Once an area is surveyed the results are presented on a gauge chart which graphically shows changes in the standards of each of the individual environmental issues ranging through good, satisfactory, unsatisfactory and poor. The information is further sub-divided into 'standard quality interval' showing how the standard of each environmental issue is performing.

The definitions and criteria for each category are heavily based on what the public perception would be of an area i.e. how a resident, visitor or worker would view the changes in the standard. This hopefully would address the issue raised about public

perception versus a measure that does not reflect public perception. For example, a site deemed to be satisfactory for graffiti would have graffiti present that would be unlikely to be noticed by most people walking or travelling through the area, or be regarded as having a significant affect on the quality of the local environment. Unsatisfactory, in this measure would deem a site to have graffiti present to such an extent that most people would notice it and some regard it as worthy of criticism.

The other major benefit of DLEQS is that the survey information can be used to identify significant environmental issues at a local level and consequently can be used as a diagnostic tool to assist with deployment of resources to ensure the optimum use. DLEQS also helps to diagnose the source and causes of existing problems which can help with developing action plans and delivering improvements.

The main issue for Streetscene is having the surveying capacity which currently does not exist to enable meaningful performance information to be provided at local level.

One suggestion would be to use resources in other services to carry out the surveys which would to an extent provide some independence to the survey work. The aim of the recommendation to introduce DLEQS was not necessarily to secure additional funding or resources for Streetscene Services, it was more about agreeing the usefulness of this methodology and looking at ways to provide the surveying resource working with other services through the Area Committee.

In terms of timescales that depends on surveying resources and someone to collate the information. Should that be done within the service or is it a task better carried out by say Area Management? The aim of the report was to raise these issues and have the discussion about how we go forward. Of course the Area Committee may have a different view completely and a different set of requirements.

The suggestion from Area Management is to look at how customer satisfaction on the cleanliness of streets and open spaces could be measured and used as a performance monitoring tool for this outcome. There may be scope to build on successful examples of how neighbourhood surveys in Intensive Neighbourhood Management clusters, undertaken through help from partners involved in local tasking teams, could be introduced in priority neighbourhoods.



Originator: Alan Jones

Tel: 3957151

**Report of the Fuelsavers Team - Health and Environmental Action Service**

**Inner North East Area Committee**

**Date: 16<sup>th</sup> March 2009**

**Subject: Fuel Poverty Reduction Target Support**

**Electoral Wards Affected:**  
**Roundhay**  
**Chapel Allerton**  
**Moortown**

Ward Members consulted  
(referred to in report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

**Executive Summary**

Fuel poverty in 2008 is calculated at **24% in the City**, increasing from 19% in the last reporting period. Vulnerable fuel poverty, (those households containing pensioners, long term ill, disabled or children) has increased from 15% to **20%** representing one in four and one in five households respectively.

In turn, given the new suite of National Performance Indicators placed on the Authority and with particular reference to NI 187 Fuel Poverty Reduction, there is a growing need to ensure area based targets are established to support the objectives of reducing fuel poverty to meet the overall city objectives.

Without local support and the integration of targets into local plans, the Authority's endeavor to support national government to eradicate fuel poverty and in meeting Key Performance Indicator NI 187 for fuel poverty reduction will be difficult. This Report identifies the level of this form of poverty in the City, the current work going on to address the problem, the local levels of this form of poverty and crucially the need for partner support, at a local level, to assist in eradicating fuel poverty by 2016.

## Purpose Of This Report

1. To seek support for actions and targets to be established at a local level to eradicate Fuel Poverty in the City in line with Leeds Affordable Warmth Strategy 2007 to 2016.

## Background Information

2. The Home Energy Conservation Act (HECA) came into force on 1 April 1996 and runs for a term of 15 years up to 31<sup>st</sup> March 2011. The Leeds Energy Efficiency Strategy, entitled 'Warm Homes Cool Planet' sets out in 93 action points how the Authority seeks to stimulate a 30% energy efficiency improvement across the Leeds public and private sector housing stock over the HECA period. This Strategy was reviewed and updated in September 2007.
3. It is a requirement of the Act that Authorities report annually as part of and parallel to their housing investment submission on the progress made in managing and implementing measures identified in their energy efficiency plan submitted under Section 2 of HECA (1995) .This Report will highlight extracts of some of the main outputs of the Twelfth Reporting Year 2007/08 HECA Report.
4. Further to the HECA facilitation and reporting requirements placed on the Authority, the Warm Homes Act 2000 and revision 2001 has placed extra responsibility on local authorities to establish fuel poverty plans. These plans should establish how many households are 'fuel poor' and in turn identify what action or assistance that Authority is undertaking to assist and reduce the number of fuel poor households in its area. Fuel poverty is defined as those households spending more than 10% of net income on total household energy use.
5. Government seek that all households **are taken out of fuel poverty by 2016 and all vulnerable households** ,those containing the elderly , disabled ,long term sick or households with children by **2010**.
6. Leeds City Council refreshed its Fuel Poverty Strategy in 2007 and issued the Leeds Affordable Warmth Strategy 2007 to 2016, in its stead. The Authority subsequently gave responsibly to the Fuelsavers Board to oversee taking forward the actions identified within that Strategy up to 2016 .The Board is made up of a cross sectoral partnership of organisations and is Chaired by Lead Member for Energy, Councilor Barry Anderson.
7. The Fuelsavers Board, in the summer of 2008 also accepted responsibility to over-see and facilitate actions that support carbon dioxide emission reductions in the Leeds housing stock, as identified by the City's Climate Change Strategy, once released. Housing currently represents 30% of the City's overall environmental emissions burden.
8. A suite of National Indicators (NIs) have been placed upon the Authority in 2008, covering a three year period, and giving responsibility to the Authority in taking action on range of issues .NI187, a key indicator, covers decreasing the number of households and who are in receipt of state benefits, and who live in a SAP score dwelling of under 35. In turn, increasing the number of occupants receiving state benefits living in SAP score dwellings of 65 or better .The SAP or Standard Assessment Procedure is an energy score of dwellings from a low of 0 to a high of

100. The average public sector dwelling having a SAP average of 67 and the 55.8 respectively for private sector homes in Leeds.

9. NI187 targets sets for Leeds are 500 homes under SAP 35 to be taken above this threshold and 500 dwellings from SAP 36 to 65 to be taken to above 65 annually.
10. National Indicator 186, whilst needing to be mentioned, is a carbon saving per capita target and has not currently been set or agreed by the Authority for the City.

## **Main Issues**

11. The 12<sup>th</sup> HECA Report covering the period 2007/08 continues to highlight energy efficiency improvement progress across the City, with an overall improvement of 4.07% and new overall City running total standing at 24.68% against a 2011, 30% target. Whilst this is excellent progress, a large number of households in the City are in and are being brought into fuel poverty by low income, rising fuel prices and limited housing improvement grant take-up.
12. Energy efficiency improvement in the owner occupied housing stock has shown a slowing to 3.71%, mainly due to the predicted tailing off of fuel company grants due to the replacement of the Energy Efficiency Commitment (EEC) obligation with the Carbon Emission Reduction Target (CERT). Fuel poverty in the owner occupied sector was monitored at 17% in 2008.
13. The private rented sector dwelling performance at 1.60% shows a slight improvement against the 1.24% achieved in the previous reporting period. This is however, still the lowest rate of progress across all tenures and suggests this sector requires continuing support, development and action. It is anticipated the revised Private Sector Housing Strategy; which contain a large proportion of energy efficiency interventions will help to accelerate growth in this sector. Fuel poverty in this sector is logged at 28% of all households.
14. Housing Association performance at 2.05% shows decreased gain from the 3.39% in the last reporting period, however, self reporting by Registered Social Landlord (RSL) tenants shows energy efficiency improvements in the older stock is low. The dialogue with RSLs will continue to ensure this tenure's sector managers are aware of the need to support energy efficiency improvement of their existing, older solid-walled dwellings, with fuel poverty showing at 29% of this tenure grouping.
15. Warm Front 2 (WF2) grant take-up for insulation and heating improvements to those receiving state benefits living in the private sector ,shows that 4,634 households received measures. Environment and Neighborhoods Directorate have placed much emphasis in seeking to contact all potential eligible WF2 clients in an attempt to bring them to grant support. Over 12,000 Leeds households are still eligible to this grant.
16. Energy efficiency improvements have brought about a carbon dioxide (CO<sub>2</sub>) reduction in the whole housing stock in 2007/08 of 72,437 tonnes. The average carbon dioxide emissions from a Leeds home are now 6.3 tonnes. The highest level of carbon dioxide emissions were noted in the private rented sector at 7.4 tonnes with the lowest outputs from RSL dwellings at an average of 5.8 tonnes due to the larger number of newer dwellings in this tenure sector in their top quartiles by build age.

17. The level of calculated fuel poverty in the private sector across the City in 2008 is **24%**, representing an increase against the 19% reported in the previous HECA Report in 2007, but not unexpected given the continued increases in gas and electricity prices, which have outpaced annual rises in household income. Moreover, such an impact is also reflected in the calculated level of fuel poverty in vulnerable households which has increased from 15% to **20%**. Furthermore, 19% of all households reported that their, or family's health is affected by cold conditions in the home. Record high energy prices may therefore also bring additional challenges as households are faced with making choices between heating and health. Appendices 1 of this Report shows by Area Management Operational Sector and Sub-Sector the scale of fuel poverty in the City. Appendices 2 the scale of fuel poverty in the community by ethnicity. Appendices 3 the original base position data by Ward and ranking of fuel poverty in the City.
18. The revised new Leeds Affordable Warmth Strategy was formally launched on 23<sup>rd</sup> October 2007, and work has continued to encourage organisations to sign up to the Code of Practice (CoP) which seeks to stimulate partnership working to eradicate fuel poverty. Currently 28 organisations support the COP in the City, but progress is slow in stimulating organisations to accept, signpost, advise or support vulnerable households under the terms of the COP to assistance via Fuelsavers. Partner support to date has led to numerous gains both through COP and none COP partners, but given the scale of the fuel poverty problem in the City it is crucial that partners, working locally, consider supporting the overall objectives, where ever practicable to do so. In turn that this support is formalised in local area plans in five key areas, (1) Pieces or the type of advice and information available publicly, (2) referrals to support both financial and measures and staff trained (3) assistance to energy improvement measures either in house or to other bodies and (4) financial resource allocated for facilitation or measures. (5) Intervention actions either legal or advisory
19. The Authority's overarching objectives to tackle fuel poverty in support of the requested actions under 3.9 in the City are :
- To find and assist fuel poor householders in Leeds and support those found to current and available grant or landlord assistance. This either through partnership working, agencies, direct communication, mail drops, leaflets, door-to-door or via an in –the-home worker support.
  - To work with partners to ensure targets are supported and embedded into plans in support of the overall City wide objectives.
  - To facilitate financial resources being brought into the City or released to meet the need overtime.
  - To continue to provide a coordinating and support mechanism through the HEAS Fuelsavers Team
20. Schemes Fuelsavers are working with to date or up and coming are:

**Health Through Warmth** – A private sector housing grant for those with a medical condition. Supporting heating and insulation improvements.

**Warm Front**, a private sector benefits based heating and insulation grant.

**Community Warmth**, a Ward based door-to-door initiative to bring households to improved insulation measures (closed). A new 5+5 ward initiative will be commissioned with a view to operating in 2009/10 .Cost per door hit £4 or less.

**Heat seekers** – A drive by thermal capture system to identify poorly insulated homes (to commence in one ward only). Cost £2,000 per Ward.

**Aerial thermal over-flight.** To capture the thermal image of the insulation of domestic dwellings in the City. On hold due to funding limitations. Current cost 10 pence per household or £3000 per Area wedge.

**Carbon Emission Reduction Target** CERT Grant to ALMOs to support insulation improvements. This will be extended to private homes in 2009/10.

**Renewable Loans.** Not too dissimilar to the Kirklees Scheme of providing loans to purchase renewable technology such as air and ground source heat pump heating systems. On hold due to resource issues.

**Free cavity wall insulation to 60 to 69 year old households** .On hold due to resource issues (17,264 households).

**Events / Training** – To give advice to householders and to support workers to sign post householders to advice and support.

**Telephone support** – On 0113 3957159 or web at <http://www.leeds.gov.uk>

## Implications for Council Policy and Governance

21. Government carried out a Consultation of HECA, the outcome of which appears to favour a repeal of the Act, though a final decision is due to be taken in 2009. In turn this may effect, if repealed, more detailed reporting of what is occurring in energy efficiency improvement and fuel poverty monitoring in future across the City.
22. The Fuelsavers Board will continue to facilitate action to take forward the City's HECA, Affordable Warmth Strategy objectives and new National Indicator 187 (NI187) fuel poverty reduction target. Supporting also where appropriate the new National Indicator NI186 (the reduction in carbon emissions per capita).
23. The Authority continues to raise awareness to Government for access to the data which is currently being captured through the new Energy Performance Certificate legislation which came into force in the private for sale sector in stages from August 2007, and more recently from 1<sup>st</sup> October 2008 for the private rented sector. This to enable carefully focused targeting of advice and support to properties with a low SAP energy rating, or where appropriate, to target enforcement action in the private rented sector under the Housing Health and Safety Rating System (HHSRS) 'Excess Cold' Category One Hazard, which by proxy would be houses at EPC 'F' or 'G' ratings or under SAP 35.

## Legal and Resource Implications

24. There are no Legal Implications other than a potential failure to meet NI 187 over-time. Resource implications are off-set through energy company grant draw-in.

## **Conclusion**

25. Without local support and the integration of targets into local plans, the Authority's endeavor to support national government to eradicate fuel poverty and in meeting Key Performance Indicator NI 187 will be difficult. This Report identifies the level of this form of poverty in the City, the current work going on to address the problem, the local levels of this form of poverty and the need for partner support. See also Appendices 4 from the Energy Saving Trust Fuel Poverty Advisory Group Chair requesting support for and integration of fuel poverty reduction targets into local plans.

## **Recommendations**

25. That the Committee note the findings of this Report
26. That consideration is given to agreeing, setting and integrating local targets into Area Delivery Plans when appropriate to do so.
27. That financial resource allocation is considered to support actions that lead to more residents accessing grant support, such as aerial or ground based thermal imaging and or door-to-door contact mechanisms. With a recommendation to support a Well Being Fund submission for the sum of £3,000 towards a City wide aerial thermal survey.



## Appendices 1

### Fuel Poverty (Calculated) by Area Management Team (AMT) Operational Sector and Sub-Sector in 2008.

AMT	Total	Vulnerable	Non Vulnerable	AMT Sub-Sector	Total	Vulnerable	Non Vulnerable
East Northeast	26%	22%	4%	Inner East	45%	36%	9%
				Inner North East	21%	19%	3%
				Outer North East	15%	14%	1%
South East	22%	19%	3%	Outer East	21%	18%	2%
				Inner South	26%	22%	5%
				Outer South	21%	19%	2%
West Northwest	24%	18%	6%	Inner North West	29%	18%	11%
				Outer North West	19%	17%	2%
				Inner West	27%	21%	5%
				Outer West	24%	20%	4%
<b>City wide</b>	<b>24%</b>	<b>20%</b>	<b>4%</b>				

### Calculated Fuel Poverty in "Vulnerable" Groups

Household Category	% Fuel Poor
Aged 16 or under	14%
Aged 60 or over	30%
Disabled	32%
Recovering from a long term illness	32%
In receipt of benefits	41%

**Perceptual question: Do you feel that your health or that of your family's is affected by cold conditions in your home?**

Tenure	2008 Yes
Housing Association	29 %
Privately Rented	28 %
Owner Occupier	17 %
All	19 %

## Calculated Fuel Poverty v Ethnicity 2008

Ethnic Group	Calculated Fuel Poverty			% Population from 2001 Census
	Total	Vulnerable	Non Vulnerable	
Caribbean	42 %	32 %	10 %	0.9 %
African	25 %	17 %	8 %	0.3 %
Other Black	60 %	60 %	0 %	0.2 %
<b>Total Black</b>	<b>39 %</b>	<b>30 %</b>	<b>9 %</b>	<b>1.4 %</b>
Indian	20 %	18 %	2 %	1.7 %
Kashmiri	75 %	75 %	-	-
Pakistani	47 %	44 %	4 %	2.1 %
Other Asian	21 %	17 %	3 %	0.7 %
<b>Total Asian</b>	<b>30 %</b>	<b>27 %</b>	<b>3 %</b>	<b>4.5 %</b>
White and Black Caribbean	38 %	31 %	6 %	-
White and Black African	38 %	-	38 %	-
White and Asian	27 %	20 %	7 %	-
Other White Mixed	8 %	8 %	-	-
<b>Total White Mixed</b>	<b>29 %</b>	<b>21 %</b>	<b>9 %</b>	<b>1.4 %</b>
Chinese	44 %	28 %	16 %	0.5 %
Gypsy/Traveler	33 %	33 %	-	-
Other	23 %	23 %	-	0.4 %
<b>Other Ethnic</b>	<b>33 %</b>	<b>26 %</b>	<b>7 %</b>	<b>0.8 %</b>
British	20 %	17 %	3 %	89.2 %
Irish	36 %	33 %	3 %	1.2 %
Other White	16 %	11 %	4 %	1.5 %
<b>Total White</b>	<b>20 %</b>	<b>17 %</b>	<b>3 %</b>	<b>91.8 %</b>

**Note:** Due to the limited number of data returns with these Groups, the data should be treated with caution when assessing fuel poverty in the BME Community.

## Perceptual Fuel Poverty by Ward .Base year 2006

Difficulty Affording to Heat Your Home - 2006				
Ward	Rank	% - Yes (Vulnerable)	% - Yes (Non Vulnerable)	% - Yes (Total)
Gipton and Harehills	33	51%	14%	65%
Hyde Park and Woodhouse	32	21%	37%	59%
Killingbeck and Seacroft	31	45%	8%	53%
Middleton Park	30	38%	14%	52%
Burmantofts and Richmond Hill	29	38%	12%	50%
Beeston and Holbeck	28	35%	14%	49%
City and Hunslet	27	32%	13%	45%
Armley	26	27%	17%	44%
Pudsey	25	31%	11%	42%
Ardsley and Robin Hood	24	34%	7%	41%
Morley South	23	34%	7%	41%
Bramley and Stanningley	22	31%	9%	41%
Chapel Allerton	21	27%	13%	40%
Kippax and Methley	20	30%	9%	39%
Farnley and Wortley	19	29%	8%	37%
Morley North	18	30%	7%	37%
Rothwell	17	26%	11%	36%
Otley and Yeadon	16	28%	8%	36%
Temple Newsam	15	29%	7%	36%
Cross Gates and Whinmoor	14	28%	7%	35%
Headingley	13	17%	18%	34%
Calverley and Farsley	12	27%	8%	34%
Kirkstall	11	23%	11%	34%
Moortown	10	25%	7%	32%
Guiseley and Rawdon	9	27%	6%	32%
Garforth and Swillington	8	26%	6%	32%
Weetwood	7	22%	9%	31%
Alwoodley	6	24%	6%	30%
Horsforth	5	22%	7%	28%
Roundhay	4	20%	6%	26%
Harewood	3	19%	4%	23%
Wetherby	2	19%	4%	23%
Adel and Wharfedale	1	20%	2%	22%

## Appendices 4

Dear Chief Executive,

2007

I am writing **about your Local Area Agreement to flag up how vital this element of the new performance framework will be for tackling fuel poverty in your area.**

I am Chair of the Government's Fuel Poverty Advisory Group, an external group which advises the Government on the practical measures needed to meet its target of eradicating fuel poverty. Households are described as fuel poor if they have to spend more than 10% of their income to maintain an adequately warm home. **Addressing climate change and fuel poverty through improving the energy efficiency of homes are key roles for Local Authorities, now being embedded in the new framework for assessing Council performance.**

**Our message is an unusual and a helpful one! There is money available in the fuel poverty programmes** for the improvement of the energy efficiency of homes, especially for insulation and the installation of central heating for low income households. Specifically, over £700m pa of resources is likely to be available 2008-11 within the Government's Warm Front grant scheme and the energy companies' CERT energy grant schemes – these grant providers need local assistance to locate eligible householders.

Given the pressures on funding such resources could be useful for you in the context of the Local Area Agreements.

**It will be extremely helpful therefore if fuel poverty (and climate change), NIs 187 (and NI 186), are included in your LAA.** A reduction in fuel poverty is particularly important for elderly people, and NIs 138 and 139 (satisfaction and support for people over 65) are also important here.

Further details on the relevant new indicators and on the importance for many Government and local objectives of reducing fuel poverty are attached, and I would be grateful if you could pass this note to the relevant people in your Authority as appropriate **for consideration during the preparation of the Area Plans/Agreements.**

Thank you for your help.

Chair, Fuel Poverty Advisory Group

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**Report of the East North East Area Manager**

**North East (Inner) Area Committee**

**Date: 16<sup>th</sup> March 2009**

**Subject: Probation Services – Inner NE Community Payback Scheme**

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**Electoral Wards Affected:**

Chapel Allerton  
Moortown  
Roundhay

Ward members consulted  
(referred to in this report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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**Executive Summary**

This report provides Members with an assessment of the delivery of the contract with the Probation Service to provide a deidictaed Communuyt Payback service for Inner North East through a locally managed referrals sysytem.

## Purpose of this report

1. This report provides Members with an analysis of the work that the Probation Service have done in the inner north east area of Leeds over the last four months. This report will help members decide if they wish to fund this project after 31<sup>st</sup> March 2009.

## Main Achievements

2. Since December 2008 the Probation Service have completed work in 20 different locations across the area and have supplied 1521.5 offender hours, which equates to £15,215 worth of labour (based on £10/hr wage/oncosts for such labour), plus 350 supervisor hours. This represents about 2.5 months of activity – which is projected over a year would equate to £73k of labour (at a cost to the Area Committee of £15k).
3. The range of work that has been completed includes environmental cleanups such as on the Beckhill Estate and in various ginnels throughout the area (see photos below of leaf clearing of a set of ginnels) as well as more complicated jobs such as painting and decorating. Appendix A provides a list of completed jobs, the number of man hours worked and the approximate cost of the work carried out.

*Before*



*After*



4. The purpose of the scheme is of course also to provide restorative justice through the visual community “payback” for offences committed which is less easy to measure.

## Making Referrals

5. Although the project has been running for a short period of time the Area Management Team have been successful in promoting the service to partners and as well as receiving numerous request from elected members they have also received referrals from the Police, ENE Homes, the Conservation Team, the Youth Service and LCC Wardens. In order for the contract to work efficiently it is vital that the Area Management team continue to generate and receive regular referrals.
6. The Probation Service attend tasking meetings, which are used to promote the service to partners and provide regular referrals.

7. The Area Management Team have distributed the 'Take Action Card' via the About Leeds Newspaper and at community engagement events. Each card that is returned to the team is logged and assessed to see if the Probation Service can do the work. For example, referrals made for Stainbeck Road, litter around the Myrtle Pub and a ginnel running from Oakwood Grange have come from Take Action Cards.
8. The Area Management team have been advertising the Probation Service to the voluntary and community sector. We have invited neighbourhood design statement organisations to come up with ideas on how they could take advantage of this service to improve the environment. The Meanwood Valley Partnership have also been approached and were positive about using this service. Tenants and Residents Associations will also be contacted to see if they could generate referrals for this service.
9. Feedback from Elected Members at ward member meetings has been positive.

### **Future Development**

10. To ensure that this contract continues to provide a valuable service to the area then it is necessary to continue to promote the service to partners and local people and ensure that regular referrals are made. The Area Management Team will continue to use methods mentioned in paragraphs 4-7.
11. Further work needs to be done to advertise the service to the voluntary and community sector, which have so far not sent in a single referral form, despite knowing about the service. The Area Management Team will do further work to promote the service and the potential benefits.
12. The aim is also to link this service in with tenants and residents associations such as the TRA in the Beckhill Estate. This will provide local people with a service that they have direct influence over and can be used to make small scale improvements to the environment. The service is being promoted through the Beckhill newsletter and by the East North East Homes Community Development worker.
13. Currently the team have litter picked large areas of the Beckhill estate and made a significant difference. Further work needs to be done to develop the role of the service in the area. For example, the idea of a gardening service for elderly people and doing general facelift work which could include painting and planting schemes could have a significant and lasting impact in the area, on top of regular litter picking.
14. There is also potential to use the resource to clear footpaths of snow following heavy snowfall, as recently experienced. The Area Management Team will work with ward members to agree a priority list of paths to clear (for example near shops, older people homes, schools) in the event of heavy snowfall and the Probation Team will automatically visit these sites with shovels and grit. Depending on conditions and capacity there may be scope for additional emergency referrals to be made on top of the priority paths already agreed/identified. Members views on this idea are welcomed.

### **Issues to address**

15. Further work is required to promote the service and ensure involvement from organisations active in the area. Council Services are also aware of the service and are involved in delivering the contract.

16. Parks and Countryside use the service to make improvements to St. Johns's church in Roundhay ward. This is regular and on-going work. However, better use can be made by the department and the Area Management Team will develop this. For example, a referral to fix some paving stones in Oakwood has not been completed due to health and safety concerns. Parks and countryside will need to manage this work and see how they can utilise this service better.
17. City Services are working with the Probation Team and collect bags of rubbish that are collected from Highways land. This partnership is currently working well but needs to be managed to ensure that good working relations are maintained. Further work needs to be done with City Services to align the community payback scheme with their own service targets.

### **Recommendations**

18. The Area Committee is requested to note the contents of this report and approve revenue funding for a further year, totalling £15,000, to come from the 2009/10 Wellbeing budget.



**PROBATION SERVICES REPORT- APPENDIX A**

**SUMMARY OF REFERRALS COMPLETED BY MONTH**

The value of the work undertaken is based on a figure of £10 per hour, per person.

**December 2009**

<b>Offender Hours worked</b>	<b>Supervisor Hours</b>	<b>Value of Work Undertaken</b>	<b>Project Undertaken</b>	<b>Area</b>
24	7	£240	Potternewton Lane Ginnel	Chapel Allerton
7	7	£70	Assessments	
7	7	£70	Assessments	
38	7	£380	Oakwood Ginnel	Oakwood
37	7	£370	Lidgett Walk Ginnel	Rounday
28	7	£280	Button Hill	Chapletown
31.5	7	£315	Beckhill Approach	Chapel Allerton
7	7	£70	Assessments	
38.5		£385	St.Johns	Rounday
7	7	£70	Assessments	
32.5	7	£325	Beckhill Approach	Chapel Allerton
<b>257.5</b>	<b>70</b>	<b>£ 2,575.00</b>		

**January 2009**

<b>Offender Hours worked</b>	<b>Supervisor Hours</b>	<b>Value of Work Undertaken</b>	<b>Project Undertaken</b>	<b>Ward Area</b>
13.5	7	£135.00	Beckhill Approach	Chapel Allerton
35.5	7	£355.00	Saville Drive p/way	Chapletown
7	7	£70.00	Assessments	
35.25	7	£352.50	Beckhill Approach	Chapel Allerton
42.75	7	£427.50	St.Johns	Roundhay
42.25	7	£422.50	St.Johns	Roundhay
42.25	7	£422.50	Beckhill Approach	Roundhay
7	7	£70.00	Assessments	
36	7	£360.00	St.Johns	Roundhay
28	7	£280.00	St.Johns	Roundhay
39.5	7	£395.00	St.Matthews School	Chapel Allerton
7	7	£70.00	Assessments	
28	7	£280.00	Beckhill Ave	Chapel Allerton
28.75	7	£287.50	Beckhill Approach	Chapel Allerton
49	7	£490.00	Mandela Centre	Chapel Allerton
7	7	£70.00	Assessments	
84	14	£840.00	Ctown/Leaf/Tounguelne	Ctown/Meanwood
49	7	£490.00	St.Johns	Roundhay
49	7	£490.00	St.Johns	Roundhay

49	7	£490.00		
<b>679.75</b>	<b>147</b>	<b>£6,797.50</b>		

**February 2009**

<b>Offender Hours worked</b>	<b>Supervisor Hours</b>	<b>Value of Work Undertaken</b>	<b>Project Undertaken</b>	<b>Ward Area</b>
49	7	£490.00	Stainbeck Church	Meanwood
7	7	£70.00	Assessments	
36.25	7	£362.50	Beckhill Ave	Chapel Allerton
35.25	7	£352.50	Beckhill Ave	Chapel Allerton
42	7	£420.00	The Palace	Chapel Allerton
42	7	£420.00	The Palace	Chapel Allerton
7	7	£70.00	Assessments	
38	7	£380.00	Lingfield Flats	Moortown
74.5	14	£745.00	Beckhill Ave/Garth	Chapel Allerton
28	7	£280.00	Gathorne Terrace	Roundhay
32	7	£320.00	St.Matthews	Chapel Allerton
7	7	£70.00	Assessments	
41	7	£410.00	St.Matthews	Chapel Allerton
40	7	£400.00	Carnival Centre	Chapel Allerton
34.25	7	£342.50	Lingfield Flats	Moortown
7	7	£70.00	Assessments	
36	7	£360.00	Prince Phillip Centre	Chapel Allerton
28	7	£280.00	Gathorne Terrace	Roundhay
<b>584.25</b>	<b>133</b>	<b>£5,842.50</b>		

**Report of the Head of Performance & Communications (Environmental Services)**

**To: Inner North East Area Committee**

**Date: 16<sup>th</sup> March 2009**

**Subject: Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy**

<p><b>Electoral Wards Affected:</b></p> <p>All</p>	<p><b>Specific Implications For:</b></p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>
	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

**Executive Summary**

Members of the Area Committee are requested to note the current status of the Residual Waste Treatment PFI project. Members of the Area Committee are asked to feedback on the proposed strategy for communication and community engagement for the Residual Waste Treatment PFI project.

## **Purpose of this report**

1. This report describes the current status of the residual waste project. Its purpose is to update Area Committees about the project and to consult with Area Committees on the proposed communication and community engagement strategy for the Residual Waste Treatment PFI project.

## **Background information**

2. The Residual Waste Treatment project progressed to procurement in July 2008 following the issue of an OJEU Notice, approved by the Executive Board, in June 2008. In November 2008 a further report to the Executive Board was submitted and the evaluation methodology for the project was approved. The competitive dialogue procedure commenced in November 2008 with the issue of the first detailed bidding stage, ISOS (Invitation to Submit Outline Solutions). Ten bidders were involved in this stage, the bidder numbers having been reduced from the original list of thirteen bidders who responded to the OJEU notice.

## **Main issues**

3. Current status:
  - i. The ISOS bidding stage asked 69 detailed questions to each bidder so that their proposal could be fully defined within the bid response. The questions included the technology they proposed, their proposed site, the level of diversion from landfill they anticipated and a range of environmental and other factors.
  - ii. ISOS bids were received from 9 bidders on 21st January 2009, the 10th bidder having withdrawn from the bidding process. These bids are now in the process of being evaluated by the project team.
  - iii. The council undertook a programme of formal consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds. This consultation has directly influenced the criteria by which we will decide on the technology and site for a Residual Waste Treatment facility.
  - iv. The outcome of the evaluation will be reported to the project Board in mid April 2009 and a decision to proceed to the next bid stage with either 3 or 4 bidders will be sought.
4. Overview of bids received:
  - The bidders have responded well to the invitation with good quality submissions being received from all 9 bidders. The bidders are all substantial businesses well known in the waste sector and a number are international companies.
  - This bid stage will consider the price of the overall contract, however the complexities of the project have resulted in the need to restrict the amount of detailed price information at this stage. Nevertheless, the bidders have supplied sufficient detail to give a good indication of price and to allow the evaluation to reflect price within the overall assessment. A fully worked up price submission will be evaluated at the next stage of the process.

- A range of sites have been suggested for the location of the final treatment facility, including the council's reference site, the former wholesale markets site on Pontefract Lane. The final location of any facility will be dependent on the adoption of relevant Development Plan Documents and final planning applications. The majority of bidders propose to take advantage of the Council's reference site for a waste transfer station being the site of the existing Council waste transfer station at Evanston Avenue, Kirkstall.
- The bidders are proposing varying mixes of technologies that are being considered under the approved evaluation criteria. The evaluation process has been tested to ensure that it does not favour any particular technology proposal.

5. Future Timetable:

The future timetable for the Residual Waste Treatment Project decision is as follows:

<b>Decision/milestone</b>	<b>Date</b>
Complete ISOS bid evaluation – reduce from 9 bidders to 3 or 4 bidders	Mid April 2009
Complete Invitation to Submit Detailed Specifications (ISDS) bid evaluation – reduce from 3 or 4 bidders to 2 bidders	November 2009
Announce preferred bidder	Spring/early Summer 2010
Preferred bidder submits planning application	Autumn 2010
Contract signature	Autumn 2010
Planning permission obtained – commence construction	Mid 2011
Service commencement – plant operational	April 2014

## **Communication and Community Engagement Planning**

6. There has been extensive public communications and consultation on the Waste Strategy for Leeds over the last two and half years; the most recent exercise being a programme of consultation to find out what stakeholders thought were the most important things to take into account when deciding on the Residual Waste Treatment Solution for Leeds.
7. We now want to build on this work in order to communicate and engage with our stakeholders to support the delivery of the Residual Waste Treatment solution for the city. A communications and community engagement plan has been developed which consists of five distinct elements:

**(a) Consultation with officers and Elected Members to agree the delivery plan (February to April 2009);**

Our communication and community engagement plan needs to be consulted on with Elected Members for it to be delivered effectively and meet its aims. This report is therefore being presented to Area Committees during the March/April cycle for feedback.

In addition to the report, there will also be attendance from Waste Management Officers at the Inner East, Outer East, Inner South and Inner North-west committees, reflecting the likelihood of greater impact of the Residual Waste Treatment Project in these areas.

**(b) Communications and education about the Residual Waste Treatment Project (April to November 2009);**

If we are to successfully deliver project we need to further educate the public about the process we have gone through and the reasons for it, so that they can make informed decisions about how to react when a preferred bidder is chosen. At this stage therefore we will seek to communicate with, and educate stakeholders about:

- the environmental and financial need to reduce landfill and why we need a Residual Waste Treatment Facility to do so;
- the process by which we have come to a shortlist of four bidders;
- the likely technologies and sites, and what this means for stakeholders;
- the future process and how and about what stakeholders can be involved.

The nature of the project means that there will be citywide interest, but that there will also be localised, more intensive, interest in areas near to the proposed sites for the residual waste treatment facility and transfer station. This means that we need to cover the Leeds area, but target engagement to those areas most affected.

The approach will therefore involve communication covering all wards, but more focussed and intensive communications activities in the wards most affected. We need to ensure that all information will be accessible to all stakeholders, relevant, accurate and timely.

Residents and businesses in the proximity of any proposed sites for the Residual Waste Treatment Solution will be invited to register for the chance to attend a briefing session in their local area, to receive information updates (electronically or by post), or to 'opt-out' of receiving any information. We will use a wide variety of methods to get this invitation to the communities, including the use of local community spaces, newsletters and leaflets to households and 'local' access points.

We are also aware of the need to engage with community advocates in these areas. We propose to contact the chairs of residents committees and other community organisations directly, to invite them to be involved in a programme of communications and education events. This could also include visits to Residual Waste Treatment facilities in other areas of the country.

We will also communicate with the wider Leeds public, through the local press and our website, again inviting them to register to receive further information and updates about the process.

**(c) Community engagement on the proposals from the final two bidders (November 2009 to Spring/Summer 2010);**

Once the number of bidders is reduced to two we will begin a further round of communications, but also seek to engage stakeholders local to the identified sites in a dialogue about the proposed solutions, this is expected to directly involve the remaining bidders. At this stage we need to provide genuine opportunities for key stakeholders to contribute, and to have their voices heard, to enable proper account to be taken of their views.

The intention of this stage is to further communicate with stakeholders about the final two proposed solutions and enable stakeholders to feed back on issues with particular bids and sites, to allow scope to address any issues prior to the formal planning process. We would also seek to use this stage to identify any opportunities for stakeholder benefits arising from the Residual Waste Treatment Facility, such as amenity value.

We propose taking a similar approach to Stage 2 above, inviting residents to be involved in facilitated sessions in the local areas most affected by proposals. Because of the nature of the project, and the timescales involved this is, in practice, the pre-planning consultation process for the Residual Waste Treatment Facility and will be managed as such, engaging with all statutory stakeholders.

**(d) Community engagement on Evanston Avenue proposals (date to be determined.)**

Given the likelihood of the Evanston Avenue site being an integral part of the council's waste infrastructure, there is a need to progress community engagement in this area differently to the areas near to possible residual waste treatment sites and to Leeds as a whole.

We will deliver a pre-planning process to enable local stakeholders, including Elected Members, local business and residents to feedback on issues around our proposals for the site in order to address any concerns prior to a formal planning application being submitted for this site.

**(e) Statutory consultation process for planning permission for a Residual Waste Treatment Facility (Spring/Summer 2010 onwards)**

At this stage the council will undertake a formal consultation, in line with the statutory planning process, on the council's preferred technology and site.

## **Recommendations**

8. The Area Committee is requested to note the current status of the Residual Waste PFI project and the bids recently received.
9. The Area Committee is requested to feedback on the proposals for communication and community engagement for the Residual Waste Treatment Project, i.e. that no specific community engagement activity will be targeted in the Inner North East wedge, but there will be general opportunities for residents to access more information about the project and to feedback to the council as it progresses.

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Originator: John Woolmer

Tel: 214 5872

## Report of the East North East Area Manager

### North East (Inner) Area Committee

Date: 16<sup>th</sup> March 2009

### Subject: Well-Being Budget and Safer Stronger Communities Fund – Project/Activity Proposals

**Electoral Wards Affected:**  
 Chapel Allerton  
 Moortown  
 Roundhay

Ward members consulted (referred to in this report)

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

## Executive Summary

This report contains details of proposed projects/activities to deliver local actions relating to agreed themes and outcomes of the Area Delivery Plan. The projects have been discussed at a meeting of Area Committee's Member Well-Being Group and their recommendations are included for noting and/or approving. The latest financial position of the Wellbeing (revenue and capital) budget are also provided.

The report also provides an updated analysis of spend for the four-year Safer Stronger Communities Fund (SSCF) programme targeted at neighbourhoods in Chapeltown and Harehills and delivered through an Intensive Neighbourhood Management approach. This includes a breakdown of the intended spend for 2009/10 for the Area Committee's approval.

## **Purpose of this report**

1. The purpose of this report is to update the Area Committee on project applications/proposals that have been discussed with the Member Working Group since the last Area Committee meeting and to seek approval of their recommendations where relevant.
2. The latest financial position of the revenue and capital Wellbeing budgets is provided to assist the decision making, attached as appendix A (includes Small Grants scheme) and appendix B.
3. The report also takes opportunity to present for approval the proposed spending programme for SSCF monies allocated to the Chapeltown and Harehills INM cluster to be overseen by the local Impact partnership.

## **Background**

4. At the Special Meeting in August 2008, the Area Committee agreed to split the Well-Being Fund between the strategic themes identified in the Area Delivery Plan, as well as retaining an element of funding for ward based projects and continuation of the Small Grants scheme.
5. The spending decisions made to date against each heading are summarised in appendix A.
6. The Wellbeing Members Working Group met in February 2009 and their recommendations are set out for consideration and approval by the Area Committee.

## **Project/Activity Proposals**

### **LCC – Inner North East Festive Lights - (requesting £33,049 capital and £13,032 annual revenue)**

7. In December 2008, the Inner North East Area Committee stated the following:  
  
*That approval of £5,690 from the Roundhay Ward Pot for the establishment of festive lights in that ward be noted, with the intention for the Member Working Group to consider an Area Committee wide programme of festive light installations at a future date and if agreed, the £5,690 to be reimbursed to the Roundhay Ward pot.*
8. At recent ward member meetings the locations of additional festive lights were identified and the recommendation of the Well being Fund Working Group was to release funding to provide a total of 83 festive across the ward. This will include 42 in Chapel Allerton (which includes 20 lights already in place along Chapeltown Road and currently paid for from SSCF), 16 in Moortown and 25 in Roundhay.
9. This will require a capital investment of £33,049 to be paid in 2009/2010.
10. This will need to supported by yearly revenue funding of £1,982 in 2009/2010 to pay for lights in Street Lane, followed by a revenue investment of £13,032 in 2010/2011 and onwards. This figures will be subject to inflation increases of approximately 3% each year.

11. See Appendix C for further information and detailed breakdown of the distribution of lights across the inner north east area.
12. *The Well being Fund Working Group recommended supporting this capital programme and underwriting the above revenue commitment annually on the basis that the Area Management Team will work to find private sponsorship for the lights in each area and financial support from other partners. Should any ward require further festive lights then this will require an annual commitment from the relevant ward-pot and/or alternative funding sources to be identified to help pay for the annual charge.*

**Chapelton Townscape Heritage Training Project - (£10,000 revenue over four years).**

13. The Chapelton Townscape Heritage Initiative has been awarded £802k Heritage Lottery funding to improve the physical environment of Chapelton and to restore buildings of architectural importance.
14. The skills required to restore many of these buildings are specialised and the training will provide opportunities for local people to learn new specialised construction skills and will encourage employers to take on new apprentices from the local area.
15. The training programme will provide on site placement training with local building firms in using specialist material and traditional building techniques. The programme will provide workshops on different kinds of heritage building techniques and will run open days to attract and publicise the scheme. The funding will be spent over a four year period.
16. *The Well being Fund Working Group was split on whether to support this programme. Two members agreed to provide sufficient funding to fund year 1 of the programme, with year 2 funding subject to meeting satisfactory project outcomes. One member of the group was not willing to support this application on the basis that not enough work had yet been done to approach local building firms willing to take on apprentices.*
17. *This programme will meet action C1 of the Area Delivery Plan under the Learning Strategic Theme. This will 'enhance the skill level of the workforce to fulfill individual and economic potential.'*

**Nu-Vision - (£1,150 revenue to host a fund raising event to raise money for a minibus)**

18. Nu-Vision is an organisation based in the Austin Burke Memorial Centre which will provide activities for elderly people in the Chapelton and Harehills area. They would like to raise money to purchase a minibus to help transport elderly people to and from events in the local area.
19. The funding will be used to launch this group and to organise a fund raising event. The grant will be used to pay for food, t-shirts, publicity and other equipment, which will be re-used for future events. The first event will be a play which they hope will attract up to 300 people, each paying £5 per ticket. Their fund raising target for 2009-2010 is £10,000 with further events will be held in August and at Christmas.

20. *The Well Being Fund Working Group recommended approving the full amount. This project will support action F9 of the Area Delivery Plan, which seeks to ensure 'People are able to live independently in their own homes longer.'*

**Leeds Black Elders - Meals on Wheels - (£5,045 capital for new kitchen facilities)**

21. The project provides meals that are freshly prepared and culturally sensitive to the needs of elderly people living in the area. They currently cook about 7,000 meals a year for 53 people, six days a week. They charge £2.30 per meal.
22. The uptake for these meals has proved to be popular and as part of their expansion plans they would like to move their kitchens to new premises . The grant will be used to purchase new kitchen equipment such as a range cooker, a fridge and a freezer.
23. The organisation has not sought funding from elsewhere and has not stated how much they will contribute to the project. The organisations also needs to obtain three quotes for the work they wish to carry out.
24. Social Services provide Leeds Black Elders with £32,622 per year to provide 7,000 meals a year. Leeds Social Services are currently reviewing the meals on wheels service provided by the voluntary sector and is seeking to standardise partnerships. They have already entered into negotiations with organisations, but it is unlikely that any decisions will be taken until the end of 2009.
25. The standardised arrangements will mean that organisations will need to be able to deliver meals city wide, seven days a week and they will need to enter into a formal contractual relationship with the council. Social Services will support organisations in this transition.
26. *The Well Being Fund Working Group were supportive of the application subject to obtaining three quotes for the work and the area management team contacting Social Services to establish their support for this organisation. This project will support action F9 of the Area Delivery Plan, which seeks to ensure 'People are able to live independently in their own homes longer.'*

**Allerton Croft Security Scheme - (£2,856 capital for a new security fence).**

27. The project will install new palisade fencing along the boundary between Lidgett Towers and properties at Allerton Grange Croft. This will replace fencing that has deteriorated over the years and allows unauthorised access.
28. The issue of unauthorised access to the Allerton Grange Croft community was raised in the recent tasking meeting and a meeting has taken place between the Police, local residents and ward members to discuss the issue.
29. Alongside the Area Committee, the Police and ENEHL will provide funding towards this project, totalling £4,500.
30. *The Well Being Fund Working Group were supportive of this application as it meets action G10 of the Area Delivery Plan which seeks to 'reduce crime and the fear of crime.'*

### **Behavioural Education Support Team (£2,520 Revenue for a Bumpy and RJC Dance course)**

31. Delivered at the Mandela Centre and in partnership with BEST, Chapeltown Young Peoples 10-2 Club & Central Leeds Learning Federation, the Engagement Programme aims to engage and develop young people not in education, employment and training (NEET) into an inclusive educational programme.
32. The programme delivers encourages young people to be successfully involved in various education projects, personalised to the learner and their community. Throughout the programme there is ongoing support, advice and guidance on life choices, further education, employment, training and personal development.
33. This is the first year of the programme and the programme is seeking to boost outcomes as part of the course in order to help secure its future as a programme and one delivered from the Mandela Centre.
34. *No recommendations were made by the group on this application. The project meets Action C9 of the Area Deliver Plan which seeks to 'Increase number of activities commissioned that support the provision of alternative curriculum activities in inner NE so that there is an increased number of young people engaged in positive activity.'*

### **West Yorkshire Probation Service – (£15,000 revenue for a dedicated Community Payback Team)**

35. This proposal seeks to extend the pilot Community Payback Team for the Inner North East area to be managed by the Probation Service. Please see the separate report for information on what this service has achieved in the inner north east area over the last four months.
36. The scheme will cost the Area Committee £15k for a year. This is a contribution towards the cost to Probation of employing a dedicated supervisor and the associated management and overhead costs associated with organising a team of offenders to undertake work in the community. For example, as well as the payroll costs of a supervisor, the offenders need checking/selecting for the right jobs, transporting to and from the work location, health and safety/risk assessments being done and training undertaken where needed.
37. Additional materials or skips required for a job are not included in the cost of this project.
38. The scheme has been piloted over the last four months and has been successful in delivering a low cost environmental improvements across the area. Members are requested to decide if they wish to fund this scheme on a permanent basis.
39. *Recommendation – to approve the release of £15,000 from the Wellbeing revenue budget (to be charged to the Environment theme).*

### **Safer Stronger Communities Fund (SSCF) Spending Proposals for 2009/10**

40. The Area Committee has responsibility to approve the spending proposals for SSCF that has been allocated to be spent in Super Output Areas (SOAs) that fall in the bottom 3% in terms of deprivation indices nationally.
41. The cluster that falls in the Inner North East Area is Chapeltown and Harehills.
42. The funding from SSCF is a four year programme – and 2009/10 is the final year.
43. The funding profile for the programme reduced the amount available in the last 2 years – and provided capital funding for the first two years only. The amount available for the final year represents a 40% reduction on 2008/09.
44. Appendix D provides an analysis of how the funding has been spent over the first 3 years and the proposed allocation against activity for 2009/10.
45. The focus of the final year will be to ensure improvements made can be sustained and that where possible activity can be mainstreamed. A report will be provided at a future meeting to Area Committee on the exit strategy for SSCF and how it is proposed that an Intensive Neighbourhood Management approach can be sustained.
46. The Chapel Allerton ward members have been consulted on the proposals and are supportive.

## **Recommendations**

47. The Area Committee is requested to note the contents of this report and approve the following amounts of Wellbeing budget to be released to the projects listed;
  - a) £5,690 – Festive Lights – to transfer cost from Roundhay ward revenue pot to capital (2008/09)
  - b) £33,049 –Festive Lights – capital (2009/10)
  - c) £1,980 – Festive Lights – revenue (2009/10) – with a commitment to meet future year revenue costs as set out in section 10/appendix C).
  - d) £2,500 - Chapeltown Townscape Heritage Training Project - revenue
  - e) £1,150 - Nu-Vision – revenue
  - f) £5,049 – Leeds Black Elders – capital
  - g) £2,856 - Allerton Croft Security Fencing – capital
47. The Well Being Fund Working Group did not make a decision on these funding applications and the Area Committee is invited to consider these applications and agree a way forward:
  - h) £2,520 – BEST Education – revenue
  - i) £15,000 – Community Payback Scheme 2009/10 - revenue
48. The Area Committee is asked to approve proposed spending programme for SSCF monies allocated to the Chapeltown and Harehills INM cluster to be overseen by the local Impact partnership as set out in appendix D.

Appendix A

ADP Priority Theme	Crime and diversionary activities for young people. Thriving Neighbourhoods	Allocation			
		%	£		
	Chapel Allerton Cleanup				£100.00
	Beckhill Clean up				£170.00
	recharge - information ribbon				£5,500.00
	Summer Sports Activities				£11,940.00
	Drugs and Robbery Road show				£500.00
	Gangs - Hoodies or Goodies				£2,000.00
	Deen Enterprises Comm. Forum - Youth Club				£2,198.05
	Karate for Inner City Kids				£3,000.00
	Gledhow Towers CCTV				£4,000.00
	<b>TOTAL</b>				<b>£29,138.05</b>
	<b>BUDGET</b>				<b>£55,126.59</b>
	<b>REMAINING</b>				<b>£25,988.54</b>

Environment	Greater recycling, cleaner streets/open spaces - inc purchase of skips, litter bins etc	18	28,815	JCB Plant Hire	£150.00
				JCB Plant Hire	£152.88
				Environmental Summer Playscheme	£6,590.00
				Skip for Roundhay Allotments	£85.00
				Skip Gledhow Valley Allotments	£100.00
				Skip for Reginald Row	£170.00
				Skip in Shelbrookes	£340.00
				Changeover skip for Gledhow Valley Allotments	£120.00
				Skip North Park Allotments	£140.00
				Skip Gledhow Valley Allotments	£170.00
				Recharge for skip in Roundhay	£100.00
				Skip Mill Field Primary School	£560.00
				Skips for Chapel Allerton arts festival	£420.00
				Skip	£85.00
				Tree Management Plan	£7,800.00
Skips for Chapeltown	£1,760.00				
Skips for Chapeltown mini cleanup	£880.00				

				Probation Services	£5,000.00
				Skip for rear of Reginald Row shops	£15.00
				Operation Champion in Sholebroke's 29/04/2008	£60.00
				Skip Hire Scott Hall Clean Up	£575.00
				Skip Hire Scott Hall Mini Clean Up	£400.00
				Gledhow Valley Allotments	£120.00
				Skip hire for Operation Champion on 1/10/08	£600.00
				Stonegate Road Allotment	£120.00
				Skips Queenshill	£360.00
				Skip Methleys Clean Up	£360.00
				Skip North Park Allotments	£120.00
				Skip Meanwood Parkside	£120.00
				Skip Roundhay Allotments	£120.00
				Skip 45 Jackson Avenue, Gledhow - 6 Jan 09	£120.00
				Skip 25 Nunroyd Rd - 6 Jan 09	£120.00
				Skip 8 Devonshire Close	£100.00
				<b>TOTAL</b>	<b>£27,930.21</b>
				<b>BUDGET</b>	<b>£28,815.44</b>
				<b>REMAINING</b>	<b>£885.23</b>

Stronger Communities	Increase in people engaged in community activities, more local influence in decision making, increase in community pride and sense of neighbourhood	17	27,215	Hospitality - Community Engagement	£39.95
				Moortown Community Engagement Event	£160.00
				Roundhay Community Engagement Event - Leaflet distribution	£475.00
				Stall at Oakwood Farmers Market	£10.00
				Digital artwork and printing	£250.00
				Artwork for posters	£180.00
				Printing Costs for Community Engagement	£417.00
				Freepost for action Cards	£73.40
				Face Painting - Chapeltown community Day	£62.50
				Promotional Services - Chapeltown community Day	£20.89
				Refreshments for MAP Development meeting	£24.00

Circus Skills Workshop



						Printing take action cards	£90.00
						Catering for AC Meeting (Oct 08) - recharge	£417.00
						Community Engagement Banner	£100.00
						Pianist for Volunteer Thank You Event 08	£50.00
						Buffet & Drinks for Volunteer Thank You Event 15 Dec 08	£650.00
						Community Engagement	£676.00
						<b>TOTAL</b>	<b>£3,998.00</b>
						<b>BUDGET</b>	<b>£27,214.58</b>
						<b>REMAINING</b>	<b>£23,216.58</b>

Transport	Resident parking schemes, promoting cycling, walking buses etc	16	25,613			<b>TOTAL</b>	<b>£0.00</b>
						<b>BUDGET</b>	<b>£25,613.72</b>
						<b>REMAINING</b>	<b>£25,613.72</b>

Culture	Greater use of libraries, support local festivals, increase participation in sport	6	9,605			Chapel Allerton Arts Festival	£10,000.00
						<b>TOTAL</b>	<b>£10,000.00</b>
						<b>BUDGET</b>	<b>£9,605.15</b>
						<b>REMAINING</b>	<b>-£394.85</b>

Health & Wellbeing	Reduction in smoking, increase physical activity/reduce obesity rate, reduce teenage conceptions, increase independent living/choices for vulnerable adults.	6	9,605			Tai Chi Classes	£1,500.00
						<b>TOTAL</b>	<b>£1,500.00</b>
						<b>BUDGET</b>	<b>£9,605.15</b>
						<b>REMAINING</b>	<b>£8,105.15</b>

Learning/Enterprise & Economy	Better skilled school leavers, Reducing worklessness	6	9,605			<b>TOTAL</b>	<b>£0,000.00</b>
						<b>BUDGET</b>	<b>£9,605.15</b>
						<b>REMAINING</b>	<b>£9,605.15</b>
<b>Total Commissioning Pot</b>		<b>100</b>	<b>165,583</b>				

Exec Board One-off Allocation	Conservation reviews/NDS and Resident Parking schemes	50,000	Chapel Allerton Conservation Area Review	£7,000.00
			Meanwoodside East Cons. Area Review	£7,000.00
			Steinbeck Church Feasibility Study	£9,000.00
			Chapel Allerton Neighbourhood Plan	£9,810.00
			Roundhay Design Statement	£10,000.00
			Roundhay Neighbourhood design statement	£4,220.00
			<b>TOTAL</b>	<b>£27,220.00</b>
			<b>BUDGET</b>	<b>£30,190.00</b>
			<b>REMAINING</b>	<b>£2,970.00</b>

Small Grants	Consultation on the future of Gledhow valley woods		£500.00
	The Yorkshire Cricket Bat		£175.00
	North East Leeds Football Club (refund)		<b>£-285.00</b>
	The Leeds Gathering		£500.00
	Guide Camp 2008		£486.00
	In Bloom Open Day - Plant Vouchers		£500.00
	Nelson Mandela Birthday Celebration		£400.00
	Leeds NE Junior Football Team		£500.00
	Kids Day out		£500.00
	Wensley Drive Centenary Street Event		£225.00
	Bulb Bonanza		£250.00
	Moor Allerton Community Event		£290.50
	Talbot Primary School		£500.00
	Fencing Church Crescent and Highwood Avenue, Moortown		£500.00
	Prince Phillip Centre		£260
	Three Churches Project		£249
	<b>TOTAL</b>	9,000	<b>£5,550.50</b>
	<b>BUDGET</b>		<b>£9,000.00</b>
	<b>REMAINING</b>		<b>£3,449.50</b>

Ward Pots (£10k + c/f)	Chapel Allerton Ward	16,947	RJC recharge	£1,900.00
			New World Steel Orchestra - music for Cllr Norma Hutchinson Memorial Event	£350.00

				Catering for Norma Hutchinson	£500.00
				<b>TOTAL</b>	<b>£2,750.00</b>
				<b>Budget</b>	<b>£16,947.00</b>
				<b>Remaining</b>	<b>£14,197.00</b>
				Roundhay (Street Lane) Festive Lights	£5,800.00
				Gledhow Rise Traffic Management Scheme	£5,000.00
				West Park Street Nameplate	£3,379.68
				<b>TOTAL</b>	<b>£14,179</b>
				<b>BUDGET</b>	<b>£20,000.00</b>
			20,000	<b>REMAINING</b>	<b>£5,820.32</b>
				<b>TOTAL</b>	<b>£00.00</b>
				<b>BUDGET</b>	<b>£20,000.00</b>
			20,000	<b>REMAINING</b>	<b>£20,000.00</b>
			<b>281,532</b>		
<b>Total Well-Being</b>					

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## Appendix B – Capital Wellbeing Allocation and Spend

<u>NUMBER</u>	<u>TITLE</u> <u>INNER</u>	<u>BUDGET</u>	<u>Committed</u> 000's	<u>Actuals</u> 000's
		<b>TOTAL BUDGET</b>	<b>499.6</b>	<b>499.6</b>
2004/5	01879/NEI/000	Miles Hill Sure Start Centre	20.0	20.0
2004/5	01879/NEI/001	Seven Arts Community Centre	25.0	25.0
2004/5	01879/NEI/002	Gate-It On The Granges Contribution	7.0	7.0
2004/5	01879/NEI/003	North Leeds Bowling Club Fencing	8.6	8.6
2005/6	01879/NEI/004	Open Door' Project - 225 Lidgett Lane	3.5	3.5
2005/6	01879/NEI/005	Moortown RUFC	0.0	0.0
2005/6	01879/NEI/006	New Roof - Roscoe Methodist Church	20.0	20.0
2005/6	01879/NEI/007	Scott Hall Sports Centre	15.0	15.0
2005/6	01879/NEI/008	Queenshill Drive Drying Area Project	0.0	0.0
2005/6	01879/NEI/009	North Park Avenue Allotments Project	3.0	3.0
2005/6	01879/NEI/OI0	Extension of Community Hall	20.0	20.0
2005/6	01879/NEI/OI1	North Leeds Cricket Nets Ground Development	15.0	15.0
2005/6	01879/NEI/OI2	Meanwood Methodist Church Disabled Toilets	7.7	7.7
2005/6	01879/NEI/OI3	53 Louis Street Disabled Access	6.0	6.0
2006/7	01879/NEI/OI4	Cowper Street Community Gardens	7.0	7.0
2006/7	01879/NEI/OI5	Alleys & Ginnels Saftey Improvements	75.0	37.7
2006/7	01879/NEI/OI6	Meanwood Park Improvements	39.5	39.5
2006/7	01879/NEI/OI7	St Andrews Church Comm Project	12.5	12.5
2006/7	01879/NEI/OI8	Potternewton Park	5.0	5.0
2006/7	01879/NEI/OI9	Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
2006/7	01879/NEI/OZ0	Stainbeck Church Outreach & Development Project	3.3	3.3
2006/7	01879/NEI/OZ1	Fieldhouse Drive Improvements	2.4	2.4
2007/8	01879/NEI/OZ2	Gledhow Valley Lake Disabled Access Path	10.1	10.1
2007/8	01879/NEI/OZ3	Fencing At North Leeds Cricket Club	15.0	15.0
2007/8	01879/NEI/OZ4	Seven Community Arts Centre	20.0	20.0
2007/8	01879/NEI/OZ5	Deen Enterprises Community Forum Minibus	8.0	8.0
2007/8	01879/NEI/OZ6	Roundhegians Sports - Kitchen Upgrade	2.5	2.5
2007/8	01879/NEI/OZ7	Lidgett Pk Methodist Church-Room For All	7.0	7.0
2007/8	01879/NEI/OZ8	Moor Allerton Sports Ctre - Carpark Imps	12.0	12.0
2007/8	01879/NEI/OZ9	Woodhouse Cricket Club	6.0	6.0
2007/8	01879/NEI/OE0	Sugarwell Hill Entrance	5.0	5.0
2007/8	01879/NEI/OE1	Friends of Wykebeck Valley Woods - Bridge	7.0	7.0
2008/09	01879/NEI/OE2	Gledhow Rise Traffic Mgt Measures	5.0	0.0
2008/09	01879/NEI/OE3	Toliet Replacement St Andrews Church	10.0	10.0
2008/09	01879/NEI/OE4	Electrical work at Meanwood Parkside Road	1.1	1.1
2008/09	1879/NEI/OE5	Meanwood Urban Valley Farm	5.9	0.0
2008/09	01879/NEI/OE7	Roundhay Cricket Wickets	7.1	0.0
2008/09	01879/NEI/OE6	Gledhow Towers CCTV	4.4	0.0
		North Leeds Bowling Club	7.0	0.0
		Air Cadets 208 Squadron	3.0	0.0
		<b>TOTAL</b>	<b>446.0</b>	<b>376.3</b>
		<b>Unallocated Budget remaining</b>	<b>53.6</b>	<b>123.3</b>
		Festive Lights	33.1	
		Leeds Black Elders	5.0	
		Allerton Grange Fencing	2.9	
		<b>Unallocated budget remaining</b>	<b>12.6</b>	



## Inner North East Festive Lights Programme

### Capital Start-up Costs (includes manufacture of motifs and first year installation and maintenance cost)

Ward	Location	Number of motifs	2008/09		2009/10		2010/11		2011/12		Notes
			£		£		£		£		
Chapel Allerton	Chapel Allerton Centre	16	0	8,701	0	0	0	0	0		
	Regent Street	6	0	3,263	0	0	0	0	0	Paid for by SSCF	
	Chapelton Road	20	0	0	0	0	0	0	0		
Moortown	Meanwood Shopping Centre	5	0	2,719	0	0	0	0	0	assumes Inner NW will match	
	Harrogate Road to Moortown Corner	11	0	5,982	0	0	0	0	0		
Roundhay	Street Lane	11	5,857	0	0	0	0	0	0	charged initially to ward pot	
	Oakwood Junction	2	0	0	0	0	0	0	0	paid for by ward members MICE	
	Oakwood Shopping Centre	12	0	6,526	0	0	0	0	0		
Total Capital Cost:		83	5,857	27,192	0	0	0	0	0	Total £33,049	

### Annual Revenue Costs (to pay for re-installation each year and maintenance)

(note that an annual 3% inflation increase has been built in)

Ward	Location	Number of motifs	2008/09		2009/10		2010/11		2011/12		Notes
			£		£		£		£		
Chapel Allerton	Chapel Allerton Centre	16	0	0	0	2,512	2,588	2,588			
	Regent Street	6	0	0	0	942	970	970			
	Chapelton Road	20	0	0	0	3,140	3,234	3,234			
Moortown	Meanwood Shopping Centre	5	0	0	0	785	809	809			
	Harrogate Road to Moortown Corner	11	0	0	0	1,727	1,779	1,779			
Roundhay	Street Lane	11	0	1,677	1,727	1,727	1,779	1,779			
	Oakwood Junction	2	0	305	314	314	323	323			
	Oakwood Shopping Centre	12	0	0	1,884	1,884	1,941	1,941		Paid for from MICE in 2008/09	
Total Revenue Cost:		83	0	1,982	13,032	13,032	13,423	13,423			

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## SSCF SPENDING PROGRAMME - Chapeltown & Harehills

Project/Activity Commissioned through SSCF	SSCF Revenue Spend (£)			
	2006/07	2007/08	2008/09	2009/10 (planned)
Community Pride & Environmental Enforcement	80,000	74,000	84,000	36,000
Neighbourhood Manager Salary	38,590	40,778	43,104	43,104
Administrative Support	20,382	21,784	17,415	0
Neighbourhood Assistant (shared with G&SS)	0	0	3,900	20,000
IMPACT Partnership & Office running costs	13,500	8,700	8,100	6,500
Community Safety Project Officer (contribution)	0	0	0	3,900
Environmental Health Officer	10,000	10,500	0	0
Programme Management	10,000	0	0	0
Community Engagement & Cohesion	29,000	37,000	20,806	12,000
IMPACT Residents Network	0	0	22,000	0
Intensive Family Support	10,000	13,946	5,000	0
Addressing worklessness	2,000	400	500	3,500
Community Safety & Environmental Improvements	28,000	41,500	18,600	14,500
Perceptions Survey	2,000	2,000	0	0
<b>Total Spend per Year</b>	<b>243,472</b>	<b>250,608</b>	<b>223,425</b>	<b>139,504</b>

Project/Activity Commissioned through SSCF	SSCF Capital Spend (£)			
	2006/07	2007/08		
Woodland Mount Pocket Park	56,000	0		
Sholebroke Mount Shops	30,000	0		
Alleys & Ginnels	29,000	0		
Festive Lights	1,900	7,600		
Reginald Row Shops	8,000	0		
Roundhay Road & Bankside Street	22,500	0		
Scotthall Rd Improvements	8,000	0		
Banstead Park	0	5,040		
Buslingthorpe Recreation Ground	0	27,000		
Buslignthorpe Walk	0	31,600		
Bin Yards	0	30,000		
Shepherds Lane	0	95,000		
<b>Total Spend per Year</b>	<b>155,400</b>	<b>196,240</b>		

Appendix D

<b>Total</b>
<b>274,000</b>
<b>165,576</b>
<b>59,581</b>
<b>23,900</b>
<b>36,800</b>
<b>3,900</b>
<b>20,500</b>
<b>10,000</b>
<b>98,806</b>
<b>22,000</b>
<b>28,946</b>
<b>6,400</b>
<b>102,600</b>
<b>4,000</b>
<b>857,009</b>

<b>Total</b>
<b>56,000</b>
<b>30,000</b>
<b>29,000</b>
<b>9,500</b>
<b>8,000</b>
<b>22,500</b>
<b>8,000</b>
<b>5,040</b>
<b>27,000</b>
<b>31,600</b>
<b>30,000</b>
<b>95,000</b>
<b>351,640</b>

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## Report of the East North East Area Manager

### North East (Inner) Area Committee

Date: 16<sup>th</sup> March 2009

### Subject: Actions and Achievements Report

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#### Electoral Wards Affected:

Chapel Allerton  
Moortown  
Roundhay

Ward members consulted  
(referred to in this report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

x

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

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## Executive Summary

This report provides Members with an update on actions and achievements relating to priorities and work of the Area Committee since the Area Committee meeting in February 2009.



## **Purpose of this report**

1. This report provides Members with an update on actions and achievements since the last Area Committee meeting. A separate report provides more detailed information on the contract with Probation Services that has been in operation since December 2008.

## **Highlights**

### **Oakwood Town & District Centre Scheme**

2. Phase 1 of the Oakwood Town & District Centre scheme commenced on site on 31<sup>st</sup> March 2008. The primary aim of the scheme is to contribute towards increasing the economic vitality of the district centre through having an impact on business activity. The scheme proposes to do this through making improvements to the environmental appearance of the area and by improving car parking facilities. Phase 1 consisted of resurfacing and remarking of the bays in Oakwood Clock car park and junction improvements to the car park. This work was completed in February 2008.
3. Phase 2 of the project started work on 17<sup>th</sup> November 2008 and will address construction of the new parking area on Roundhay Road, lighting of the clock car park and replacement of street furniture. This work is on-going and there no issues to report. Street furniture has now been agreed with Ward Members and a contemporary design has been chosen. The anticipated completion date has been delayed due the bad weather in February and the scheme is due to finish in the first week in April.

### **Community Engagement**

4. The Area Management Team have been planning the spring 2009 community engagement events as agreed in the Area Committee's community engagement strategy.
5. The focus of these events will be the setting out to residents of the action planned by agencies in their area for the year ahead, following the priority setting events held at the end of 2008.
6. The Moortown event took place at Moortown Methodists Church hall on the 3<sup>rd</sup> March with 60 residents attending. The event included a debate on "local open and green spaces".
7. The remaining events are Chapel Allerton on 14<sup>th</sup> March and Roundhay on 19<sup>th</sup> March. Copies of the flyers advertising the events are attached to the report for information.
8. Full feedback and an evaluation of the events will be provided at the next Area Committee meeting in June. Also included will be the dates for the summer "celebration and cohesion" and autumn "priority setting" ward events.

### **Roundhay Tree Management Project**

9. All sixteen streets have now been surveyed. There are a total of 946 trees of which only 12 are on an un-adopted street – North Park Road.

10. The survey identified one category 1 tree outside 71 Shaftesbury Avenue which had *ustulina sp fungi* (charcoal fungi), which had destroyed the integrity of woody support roots and required felling the same day.
11. The survey identified 45 Category 2 trees. So far, Action on 15 of these trees has been completed, with future action pending on 30.
12. As a result of the survey 11 aerial inspections and reports on cavities and splits in trees at height have been carried out.
13. About 60% of data inputting has been completed. Mapping work is still to be completed. This will produce a colour coded map that will chart the locations of the different trees in the area.
14. The Forestry team are in the process of producing work schedules and costings for the next phase of category 2 works. The management plan showing all categories of work and proposed timescales should be completed by the end of March.

### **Community Centres**

15. The Mandela Centre and Palace Youth Centre were transferred to Environment and Neighbourhoods Department on 1<sup>st</sup> February 2008. The responsibilities for the management of the centres now falls to the Area Management Team. It is currently envisaged that budgets and an operational pricing and discount policy will be in place from October 2009. At this point the Area Committee will have responsibility to oversee the financial management and effective operation of the centres.

### **Mandela Centre**

16. The Young Persons Steering Group has been re-established and continues to meet on a regular basis, managing the development of the upstairs rooms. Questionnaires have been distributed to young people who use the centre and they have provided feedback to the main steering group. The main steering group will provide further direction and a plan of projects for the young people's steering group to lead on.
17. A funding bid has been submitted to the LS Cash and the Area management Team has been successful. Work to redecorate the centre will be completed before the end of March. Work to develop the chill out rooms upstairs will also be completed by the end of March.

### **The Palace**

18. The Area Management Team have actively been seeking proposals from organisations about how the rooms in the building can be better used and have met with a number of organisations based in the local area. This includes the Youth offending Team, People in Action, Somali Family Services, Deen Enterprises and East Street Arts. Contact has also been made with Business in the Community, who have made proposals in the past to decorate and improve this facility as part a corporate responsibility agenda.
19. The invisible Circle Education Team will be moving into the building shortly.
20. Probation Services will be painting the outside of the building as a priority job and the Area Management Team are waiting for a report on the heating in the building and

whether this can be extended upstairs. A noticeboard for the outside of the building has been purchased and will be erected once painting has finished.

### **Open Door**

21. The Open Door has been open since March 2008 as a youth and community centre with a customer service point for ENEHL. The project is now staffed by ENEHL on Mondays and Thursdays and Police Community Support Officers Monday to Friday 1-3.
22. A meeting recently took place between the Area Management Team and members of the committee. It was agreed that the Area Management team would progress the employment of a community development worker at the request of the management committee.

### **Probation Services**

23. Please see additional report.

### **Priority Neighbourhoods update**

24. The Area Committee will be aware that three neighbourhoods in the north east have been identified as priority areas for multi-agency action to narrow the gap between these areas and the rest of the city. This is based on deprivation indicators. All three neighbourhoods are in the inner area – Chapeltown (IMPACT partnership), Beckhill (Beckhill Implementation Group) and Moor Allerton (MAP). Area Management staff are responsible for driving forward action in these areas through partnership arrangements. The following are progress updates from the partnership groups.

### **Beckhill Implementation Group**

25. Five groups successfully applied for a healthy living grant. This includes BHI, Groundwork, Networks, Three Churches and the Feel Good Factor. These projects will deliver a Slipper Exchange, intergenerational recipe swap, the BIG sing along and Strictly Beckhill – Ballroom dancing and a community football tournament. A programme of Healthy Living Activities has been produced and a press release was picked up by the Yorkshire Evening Post. The partnership group are working towards a celebration event in April to bring the Healthy Living activities to a close.
26. East North East Homes have produced a Beckhill newsletter – area management staff have helped to distribute this newsletter on the estate and have provided articles about the recent Operation Champion, the Healthy Living Activities and the Probation Service.
27. The BIG partnership now has a forward programme of meetings and presentations established including presentations on Children's Centres, Social Care, neighbourhood Policing to raise partners awareness and identify opportunities for partnership collaboration. A communications workshop was held at the last BIG meeting and a refreshed communications plan will be finalised by the 2<sup>nd</sup> April.

### **IMPACT**

28. The IMPaCT Residents Network continues to meet regularly and is now chaired by a resident. It has recently decided that it wants to become a constituted organisation. This will allow the network to become sustainable and enable it to seek alternative funds.
29. Thirteen replacement trees have been planted in the Sholebrokes. Further planting will happen in early march in the Reginald's with a further planting scheme planned around Harehills Corner. They will include decorative, but robust tree guards.
30. Alongside the Area Committee's probation team, Groundwork also work with a team of young probationers and a series of reparations orders have been referred by the IMPaCT team.
31. A free cashpoint will be installed in Spring in Chapeltown, the IMPaCT team are working with partners to organise an opening event.
32. Chapel Allerton Neighbourhood Tasking recently ran a very successful day of action in the Sholebrokes which resulted in large quantities of drugs being seized.
33. A workshop has been held with IMPaCT partners to consider ways of working more closely on Resident Engagement. A timetable of partners engagement activities is being developed as a result and housing providers have agreed to work more collaboratively on estate inspections and clean ups - looking particularly at streets where a landlord may only have one or two properties.

#### **Moor Allerton Partnership (MAP)**

34. The Moor Allerton priority neighbourhood spans the outer and inner area. Area Management staff are responsible for driving forward action in these areas through partnership arrangements. The Moor Allerton Action Plan has been reviewed and a new plan will be introduced which will set out actions for 2008/09. The Moor Allerton Partnership includes the following sub-groups:
  - Mini MAP – Community Safety
  - Moor Allerton Children and Young People (MACY)
  - Community Engagement and Communications
  - Voluntary Community Faith Sector Forum
  - Moor Allerton Older Person's
  - Worklessness
  - Environmental
35. **The Environment sub-group** are working on three projects:
  - Fir Tree Green project – which has received positive feedback from the community;
  - Improving the area outside the shopping parade on the LIngfield Estate;
  - Fencing at the rear of Alderton Heights;
36. **Cranmer Call Residents Association** are working with the police on a planting scheme to improve the area outside the shops on the Cranmer Bank Estate.
37. **Youth Enquiry Service** will start operating from the FY20 meeting room next to Moor Allerton Library. The service would be focused on a structure programme of support



and activities including one to one support, Connexions advice, C Card, craft activities and some “Chill Out” time connexions etc.

38. **Moor Allerton Older People’s partnership** have led on a two day training programme on dementia, devised by The Alzheimer’s Society, initially for MHA staff, but to be offered to other volunteers and workers working with elderly people. A pilot project has been run to deliver reminiscence sessions for dementia patients and their carers which proved very successful and further sessions are planned.
39. **The Open House** has been experiencing difficulties due to funding coming to an end. A new management committee has now been formed which includes representatives from the local community plus representatives from the council, East North East Leeds Homes and West Yorkshire Police. This new committee is taking responsibility for the day to day running of the centre to ensure it continues to provide a much needed service for the local community.
40. **The neighbourhood policing team** are focusing on work with public and partners to tackle and reduce ASB on Lingfield Drive and Cranmer Bank on an evening.
41. **The Crime Prevention Officer** and a number of PCSOs from the Roundhay, Alwoodley & Moortown Neighbourhood Policing Team have been working together to help prevent criminals stealing the identity of vehicles. This was done by using special security screws to stop number plates being stolen and used on other cars to commit crime. Officers recently spent a morning at the Moor Allerton branch of Sainsbury’s exchanging current registration plate screws with a new security screw. This makes it harder for criminals to quickly steal a registration plate and clone a car’s identity

## **Recommendations**

29. The Area Committee is requested to note the contents of this report.

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# Chapel Allerton Forum

Organised by the Inner North East Area Committee

**Saturday 14<sup>th</sup> March**

**Chapel Allerton Methodist Hall**

**12pm – 2pm**

**Find out what is happening in your area at this fun, free event**

**Face  
Painting**

**Circus  
Workshop**

**Radio  
Roadshow with  
Lifeforce FM**

**Meet local  
community  
groups**

**Actions for  
the year from  
council  
services**

**Meet your  
local  
councillors**

**Debates  
on local  
topics**

**Meet your  
Neighbourhood  
Police Team**

This is a fun, free event for everyone in Chapel Allerton and Chapeltown to meet the people who deliver services in their ward. Find out what your local services are planning for the coming year, chat with your councillors over free refreshments and enjoy the activities on offer, including lots of activities for young people.

**For more information contact Kate Parry on 2145871**

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# Take Action Moortown

Organised by the Inner North East Area Committee

Tuesday 3<sup>rd</sup> March 2009  
Moortown Baptist Church  
4pm - 7pm

Find out what is happening in your area  
at this fun, free event

Meet your  
Neighbourhood  
Policing Team

Bring your  
kids – lots  
of fun  
activities

Free  
Refreshments

Actions for  
the year from  
Council  
services

Meet local  
community  
groups

Meet your  
local  
councillors

Debates on  
local  
topics



This is a fun, free event for everyone in Moortown and Meanwood to meet the people who deliver services in the ward. Find out what your local services are planning for the coming year, chat with your councillors over free refreshments and enjoy the activities on offer, including lots of activities for young people.

For more information contact Kate Parry on 2145871

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# Take Action Roundhay

Thursday 19<sup>th</sup> March, 5.30pm – 8pm, Roundhay School

**Find out what is happening in your area at this free event**

**Actions for the year from council services**

**6.00pm - Plans for replacement of old street lights in Roundhay**

**Meet local community groups**

**6.45pm - Join a debate on highways issues on Old Park Road**

**Meet your local councillors**

**7.30pm - Speak with your Neighbourhood Policing Team**

**Free refreshments**

This is a fun, free event for everyone in Roundhay to meet the people who deliver services in the ward. Find out what your local services are planning for the coming year, chat with your councillors over refreshments and debate on issues important to the area, including community safety and Old Park Road parking.

**For more information contact Kate Parry on 2145871**



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